



# La Crosse Area Planning Committee

Metropolitan Planning Organization

Serving the La Crosse/La Crescent Urbanized Area

Bob Gollnik, Executive Director      Erin Duffer, Transportation Planner  
 La Crosse County Administrative Center  
 212 6<sup>th</sup> Street North ☐ Room 1600 ☐ La Crosse, WI 54601  
 PH: 608.785.5977    Website: [www.lacrossecounty.org/mpo](http://www.lacrossecounty.org/mpo)

## LA CROSSE COUNTY NOTICE OF MEETING

<b>COMMITTEE OR BOARD:</b>	<b>LA CROSSE AREA PLANNING COMMITTEE</b>
<b>DATE OF MEETING:</b>	<b>TUESDAY, June 25, 2024</b>
<b>MEETING PLACE:</b>	<b>ROOM 1107 ADMINISTRATIVE CENTER 212 6<sup>TH</sup> STREET N, LA CROSSE, WI 54601</b> THE MEETING WILL BE HELD IN PERSON WITH THE OPTION TO ATTEND VIRTUALLY VIA TEAMS – SEE MEETING ACCESS/MONITORING INSTRUCTIONS DETAILED BELOW
<b>TIME OF MEETING:</b>	<b>4:30 P.M.</b>
<b>PURPOSE OF MEETING:</b>	<b>Interim June Policy Board Meeting</b>
1.	Call to Order and Roll Call
2.	Public comment (5 minutes time limit per comment)
3.	Approval of <u>minutes</u> of the May 15, 2024, LAPC meeting
4.	Approval of <u>2024-2027 Transportation Improvement Program (TIP) Amendment – Resolution 5-2024</u>
5.	Approval of UPWP Amendment to add a Third LAPC Staff Person – <i>Resolution 6-2024</i>
6.	Directors Report <ul style="list-style-type: none"> <li>○ Inaugural Borealis Trip Review and Next Steps</li> <li>○ STH 16 Bicycle/Pedestrian Bridge Grand Opening</li> <li>○ Harbor Commission and Northern Grain Belt Ports</li> <li>○ Metropolitan Transportation Plan RFP</li> <li>○ Rail Safety Week/Operation Lifesaver Event Updates – September 2024</li> </ul>
7.	Staff Report <ul style="list-style-type: none"> <li>○ TAP Awards</li> <li>○ Carbon Reduction Program (CRP)</li> <li>○ US 53 &amp; US 14/61 Study: Technical Advisory Committee</li> <li>○ MPO administration (i.e., TIP, MTP, technical assistance, etc.)</li> </ul>
8.	Future Agenda Items <ul style="list-style-type: none"> <li>-MTP Update</li> <li>-TIP Document Amendment</li> </ul>
9.	Member Updates or Requests
10.	Next Regular Meeting of LAPC: Wednesday, July 17, 2024
11.	Adjourn

**Public Access: Any person may access/monitor the meeting utilizing options on the following page.**



# La Crosse Area Planning Committee

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Bob Gollnik, Executive Director Erin Duffer, Transportation Planner

La Crosse County Administrative Center

212 6<sup>th</sup> Street North ☐ Room 1600 ☐ La Crosse, WI 54601

PH: 608.785.5977 Website: [www.lacrossecounty.org/mpo](http://www.lacrossecounty.org/mpo)

## MEETING ACCESS/MONITORING INSTRUCTIONS:

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[+1 262-683-8845,583892568#](tel:+12626838845583892568) United States, Kenosha

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*If you need assistance accessing or participating in this meeting, please contact LAPC staff as soon as possible by phone at 608-785-5597, by email at [eduffer@lacrossecounty.org](mailto:eduffer@lacrossecounty.org), or in person at 212 6<sup>th</sup> St N, Room 1600, La Crosse, WI 54601.*

*Yog tias koj xav tau kev pabcuam kom nkag mus lossis koom nrog hauv lub rooj sib tham no, thov hu rau LAPC cov neeg ua haujlwm kom sai li sai tau hauv xovtooj ntawm 608-785-5597, lossis email rau [eduffer@lacrossecounty.org](mailto:eduffer@lacrossecounty.org), lossis tus kheej rau 212 6<sup>th</sup> St N, Room 1600, La Crosse, WI 54601.*

*Si necesita ayuda para acceder o participar en esta reunión, comuníquese con el personal de LAPC lo antes posible por teléfono al 608-785-5597, por correo electrónico a [eduffer@lacrossecounty.org](mailto:eduffer@lacrossecounty.org), o en persona en 212 6<sup>th</sup> St N, Room 1600, La Crosse, WI 54601.*

## NOTICES FAXED/MAILED TO:

### NEWS MEDIA

La Crosse Tribune

Other Media

### OTHERS

LAPC Technical Committees

Public Participation Process List

### DEPARTMENTS

County Administrator

Corporation Counsel

County Clerk

Facilities

### COMMITTEE MEMBERS

Patrick Barlow, Chair

Tim Candahl, Vice Chair

Tina Tryggestad

Mitch Reynolds/Barb Janssen

Scott Schumacher

Mike Poellinger

Steve Elsen/Dean Taylor

Stan Hauser/Jerry Monti

Dan Kapanke

Kim Smith

Bob Stupi

**MEMBERS:** If unable to attend, please contact Bob Gollnik, MPO Executive Director at 608-785-5977.

**\*PUBLIC COMMENT:** The Committee may receive information from the public, but the Committee reserves the right to limit the time that the public may comment and the degree to which members of the public may participate in the meeting.

**PERSONS WITH DISABILITY:** If you need accommodation to access/monitor this meeting, please contact the County Clerk's Office at 608-785-9581 as soon as possible.

The LAPC reserves the right to reconsider issues taken up at previous meetings. Documents are emailed and/or mailed to LAPC Policy Board members; please contact the LAPC office to obtain copies. If you have a disability and need assistance participating in this meeting, please contact Erin Duffer at 608-785-5597 or at [eduffer@lacrossecounty.org](mailto:eduffer@lacrossecounty.org) as soon as possible in advance of the meeting.

**DATE NOTICE FAXED/MAILED/POSTED: June 18, 2024**

**This meeting may be recorded and any such recording is subject to Disclosure under the Wisconsin Open Records Law**

2024-2027 Transportation Improvement Program Project List						2024 (x\$1000)					2025 (x\$1000)					2026 (x\$1000)					2027 (x\$1000)					Source of Funds			
June 25, 2024						Fed	WI	MN	Local / Other	Total	Fed	WI	MN	Local / Other	Total	Fed	WI	MN	Local / Other	Total	Fed	WI	MN	Local / Other	Total				
Project Number	State ID Number	Sponsoring Agency	Project Description			Project Type	Exp. Type																						
243-24-005		State of Wisconsin / Minnesota	SW Region/District 6 Bridge Maintenance Project Group - See Grouped Project Listing on LaCrosseCounty.org/MPO			Br Rehab	PE																				NHPP		
243-24-010		Municipalities	SW Region/District 6 Transportation Alternatives Program Project Group - See Grouped Project Listing on LaCrosseCounty.org/MPO			Other	PE	Design Continued																				TAP	
243-24-011		State of Wisconsin / Minnesota	SW Region/District 6 Emergency Repair Project Group - See Grouped Project Listing on LaCrosseCounty.org/MPO			ER	Non Infr																				ER		
243-19-020	1070-04-34, 64	State of Wisconsin	IH 90, Black River Bridges, Round Lake Bridges, Bainbridge Ped Bridge, Concrete Overlays B-32-34, 35, 46, 47 and Bridge Rehabilitation B-32-73. Design Obligated in 2019, Construction Obligated in 2024, Construction in 2025			Sys Pres / Br Repl	PE	Design Continued																				NHPP	
243-20-027	1074-00-31, 61	State of Wisconsin	IH 90 (West Salem to Sparta) Concrete Bridge Overlays of CTH C (B-32-57). Design Obligated in 2022, Construction Obligation Anticipated in 2026, Construction in 2027			Sys Pres	ROW	6,625.7	736.2														418.1	46.5			464.6	Construction Continued	NHPP
243-20-016	5250-06-72, 74	State of Wisconsin	USH 53, City of La Crosse, Third Street (Cass Street to 2nd Street), Pavement Replacement, Design under TIP #243-22-021, Construction Anticipated in 2032-2033			Sys Pres	PE	Design Continued																				MAJORS	
243-20-028	5250-06-73, 75	State of Wisconsin	USH 53, City of La Crosse, Fourth Street (Cass Street to 2nd Street), Pavement Replacement, Design under TIP #243-22-021, Construction Anticipated in 2032-2033			Sys Pres	ROW	Design Continued																				NHPP	
243-22-018	1630-03-03, 25, 73, 75	State of Wisconsin	USH 53, La Crosse - Galeville (Old Hwy 93 to Black River), Resurface, Design Obligated in 2022, Real Estate Anticipated in 2026, Construction Anticipated in 2028			Sys Pres	PE	Design Continued																				NHPP	
243-22-019	1630-03-04, 74	State of Wisconsin	USH 53, La Crosse - Galeville (STH 157 to Holmen Dr), Pavement Replacement, Design Obligated in 2022, Construction Anticipated in 2030 (Advanceable to 2027)			Sys Pres	ROW	Design Continued																				HSIP	
243-22-021	1630-09-00	State of Wisconsin	USH 53, USH 14/61 - IH 90 (PE thru Environmental Document/Study - Includes USH 14/61, USH 53, WIS 16, WIS 35), Reconstruct, Design Obligated 2022, Construction TIP #s: 243-20-016, 243-20-029			Re Constr	PE	Design Continued																				MAJORS (BOND)	
243-24-013	1630-03-76	State of Wisconsin	USH 53, La Crosse - Galeville (Sand Lake Rd interchange NB Offramp), Signal & Left Turn Lane, Design under TIP #243-22-19, Construction Anticipated in 2029 (Advanceable to 2027)			Sys Pres	PE	Design Continued																				HSIP	
243-23-020	7575-09-01	State of Wisconsin	STH 16, La Crosse - Sparta (USH 53 to STH 35), Preliminary Engineering/NEPA, Reconstruct, Design anticipated in 2023, Master Group TIP #: 243-22-021			Re Constr	ROW	Design Continued																				MAJORS (BOND)	
243-23-021	7575-09-02	State of Wisconsin	STH 16, La Crosse - Sparta (STH 35 to IH 90), includes WIS 157 from WIS 16 to IH 90, Preliminary Engineering/NEPA, Reconstruct, Design anticipated in 2023, Master Group TIP #: 243-22-021			Re Constr	PE	Design Continued																				MAJORS (BOND)	
243-23-022	5221-09-00	State of Wisconsin	STH 35, La Crosse - Trempealeau (USH 14/61 to USH 53), Preliminary Engineering/NEPA, Reconstruct, Design Obligated in 2023, Master Group TIP #: 243-22-021			Re Constr	ROW	Design Continued																				MAJORS (BOND)	
243-23-023	1630-09-01	State of Wisconsin	USH 53, La Crosse - Galeville (STH 35 to IH 90), Preliminary Engineering/NEPA, Reconstruct, Design Obligated in 2023, Master Group TIP #: 243-22-021			Re Constr	PE	Design Continued																				MAJORS (BOND)	
243-20-031	1640-01-05, 75	State of Wisconsin	USH 14, La Crosse - Weatby (Marion Road to Garner Place), Mill & Overlay, Design obligated 2020, Construction scheduled for 2024-2025			Sys Pres	PE	Design Continued																				NHPP	
243-13-015	1641-02-02, 22, 42, 43, 53, 54, 70, 72, 80, 82, 3700-10-79	State of Wisconsin	USH 14, City of La Crosse, South Avenue: Green Bay St. to Ward Ave., Reconstruct the roadway and improve the intersections, including traffic signal rehab at Green Bay St. Design obligated 2013, ROW in 2019-2023, Construction Obligated in 2022-2023			Re Constr	ROW	500.3	125.1																			HSIP	
243-19-022	5200-03-33, 63	State of Wisconsin	USH 14, Cameron Ave & Cass St Structures B-32-202 & -300, Paint and Repair, Design Obligated in 2019, Construction Anticipated 2024			Sys Pres	PE	Design Continued																				NHPP	
243-14-026	5183-07-02, 20, 24, 42, 43, 52, 53, 72, 77	State of Wisconsin	STH 35, La Crosse County Line to Garner Place, Reconstruct STH 35 / USH 14/61 Intersection. Design obligated in 2014, North half (-77) -ROW 2020, Construction 2021-2022, South half (-72) -ROW 2020, -UTL 2024, Construction 2025/2026 (Advanceable to 2024)			Re Constr	PE	Design Continued																				NHPP	
243-11-024	7575-07-03, 23, 73, 83	State of Wisconsin	STH 16, (La Crosse Street, City of La Crosse), Oakland St. to Losey Blvd., Patch and overlay, Design obligated 2011, Construction in 2022-2023			Sys Pres	ROW	Design Continued																				HSIP	
243-11-028	7575-01-01	State of Wisconsin	STH 16, Gillette St. to STH 157, Bridge and Approach Reconstruction, Preliminary Design Obligated in 2013, Final Design after Env. Doc. under TIP: 243-23-021, Project ID: 7575-09-02			BR Repl	PE	Design Continued																				NHPP	
243-19-017	7575-01-35, 65	State of Wisconsin	STH 16, Medary Overpass Structures B-32-111 & 115, Concrete Overlay, Paint, Repair, Design Obligated in 2019, Construction Anticipated in 2025			Sys Pres	PE	Design Continued																				NHPP	









**Project Costs:** Project costs are listed in thousands (x \$1,000) by project component: preliminary engineering (PE), right-of-way purchase (ROW or RW), utilities (UTL), construction (CONST), planning study or other transportation related activity (PLAN), operating assistance (OA), capital expense (CAPT).

**Source of Funds:** Project funding is listed as a program code as shown in Table 2. Because some projects are funded from a variety of sources, the major source is listed for each project.

**TABLE 2: PROJECT FUNDING SOURCES**

FUNDING SOURCE*	CODE
<b><i>Federal Highway Programs</i></b>	
National Highway Performance Program	NHPP
Surface Transportation Block Grant Program	STBG
Transportation Alternatives Program	TAP
Highway Safety Improvement Program	HSIP
Federal Lands Access Program	FLAP
Federal Emergency Relief (Flooding)	ER
Carbon Reduction Program	CRP
National Electric Vehicle Infrastructure Program	NEVI
<b><i>Federal Transit Programs</i></b>	
Urbanized Area Formula Grant	5307
Bus and Bus Facilities Program	5339
Enhanced Mobility of Seniors & Individuals with Disabilities	5310
Rural Area Formula Grants	5311
<b><i>State and Local Funding</i></b>	
Major Highway Projects (Wisconsin)	MAJOR
Wisconsin or Minnesota State Funds (includes transit funds)	SF
Municipality Local Funds	LF

## TIP Grouped Projects List

The Grouped Projects List (Table 4) includes projects that are grouped under a single project number in the TIP Project List. These projects have little to no environmental impact, are not regionally significant, and can be processed quickly through an administrative modification. Grouped project types currently include bridge maintenance, emergency repair, and existing TAP projects. Because we now add new TAP projects to the main TIP projects list and not to the existing grouped list, the TAP group is slowly being phased out as projects are completed and removed from the TIP.



# La Crosse Area Planning Committee

## RESOLUTION 5 – 2024

### AMENDING THE

#### **2024 - 2027 Transportation Improvement Program (TIP) for the La Crosse / La Crescent Planning Area**

**WHEREAS**, the U. S. Department of Transportation regulations require the development and approval of a Transportation Improvement Program (TIP) for the metropolitan planning area by the Metropolitan Planning Organization (MPO); and

**WHEREAS**, the La Crosse Area Planning Committee approved the 2024-2027 TIP on November 15, 2023;  
And,

**WHEREAS**, since adoption of the TIP, two (2) projects have been added to the TIP projects list:

243-24-022      Addition of one (1) City of La Crosse project to the TIP List: C La Crosse, Bicycle & Racks (Various Locations) Bicycles & Racks Purchases, Anticipated in 2024.

243-24-023      Addition of one (1) Kwik Trip project to the TIP List: Kwik Trip Store #762 City of La Crosse I-90 A, Install Four EV Chargers, Wisconsin Electric Vehicle Infrastructure Program.

And,

**WHEREAS**, since adoption of the TIP project list, State Project IDs, construction/design schedules, and/or funding amounts have been updated for to one (1) State of Wisconsin Reconstruction project (243-14-026), one (1) Village of West Salem Pavement Replacement project (243-22-031), and one (1) Town of Shelby project (243-24-016).

And,

**WHEREAS**, since adoption of the TIP project list, one (1) Village of West Salem project has been removed from the TIP List: Village of West Salem, East Ave/West Franklin St, Pedestrian Improvements, Design/Construction Not Currently Scheduled or Obligated (243-24-017).

And,

**WHEREAS**, since adoption of the TIP Document, page 12, Table 2: Project Funding Sources, has been updated to add Carbon Reduction Program (CRP) and National Electric Vehicle Infrastructure (NEVI) to list of Federal Highway Programs.

**NOW, THEREFORE, BE IT RESOLVED** that the La Crosse Area Planning Committee, hereby, approves an amendment to the 2024-2027 TIP table and document as reflected in the attachment.

LA CROSSE AREA PLANNING COMMITTEE

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Patrick Barlow, Chair

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Bob Gollnik, Executive Director

Dated: June 25, 2024

# La Crosse Area Planning Committee

## RESOLUTION 6 - 2024

### AMENDING THE

### 2024 Planning Work Program for the La Crosse Area Planning Committee

WHEREAS, the U. S. Department of Transportation regulations require the development and annual approval of a Planning Work Program (PWP) for the metropolitan planning area by the Metropolitan Planning Organization (MPO); and

WHEREAS, the La Crosse Area Planning Committee (LAPC) approved its 2024 Unified Planning Work Program on November 15, 2023; and

WHEREAS, since approval of the 2024 Planning Work Program, the LAPC Board has approved hiring a third staff person in 2024; and

WHEREAS, the 2024 budget for the 500 Element “Local Studies/Budgeted Reserves” has adequate funds to fund a position and necessary equipment for the remainder of 2024; and

WHEREAS, a Unified Planning Work Program amendment is required to modify work activities of the 2024 LAPC Planning Work Program; and

NOW, THEREFORE, BE IT RESOLVED: that the LAPC approves amending the 2024 Planning Work Program for the La Crosse Area Planning Committee reallocate \$42,000 from the 500 Element of the 2024 Planning Work Program to the 100, 200, and 300 Elements, as amended on pages 9 through 14 (attached).

LA CROSSE AREA PLANNING COMMITTEE

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Patrick Barlow, Chair

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Bob Gollnik, Executive Director

Dated: June 25, 2024

## Amended Language Highlighted Below

# 100 Program Support and Administration

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2024 Staff Hours: 1,312

2024 Budget: \$129,286

## Objective

Program Support and Administration activities include the coordination of technical committee and policy board meetings, staff training and travel, preparing the following year's work program and quarterly accounting. Also included are program expenses<sup>1</sup> (office supplies, printing and mailing, indirect costs, vacation, and holiday time, etc.) that support the operation of the office and compensation of staff.

## Previous Work

These activities have remained relatively constant since the LAPC started back in 1972.

## 2024 Work Goals

### New for 2024

- Previous director and transportation planner retired end of 2023. Portions of 2024 funds will be allocated towards training and staff development.

### Ongoing

- Continue administrating and disseminating information about BIL programs.
- Coordinate TAC, CTAT, and Policy Board meetings.
- Prepare the PWP, quarterly accounting, billing for local dues, and budget (coordinated with La Crosse County).
- Prepare resolutions supporting State performance targets, adopting MPO plans and programs, and supporting local and regional transportation plans and projects.
- Participate in meetings with FHWA, DOT, RPCs, and other agencies. This includes travel to MPO Directors' meetings (when applicable), training, ATP meetings, technical committee meetings and other activities. Minnesota DOT (MnDOT) requires that \$3,000 of planning funds be used for training.

## Process

LAPC staff continues to update and add content to the LAPC website, GIS mapping, and exploring opportunities to utilize social media. Meetings will continue to utilize meeting formats that allow for in-person and virtual participation.

Ongoing activities include those that contribute to the operation of the LAPC as an organization.

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<sup>1</sup> Program expenses are in compliance with 23 CFR 420.113 and 2 CFR 200.

# 200 Long-Range Transportation Planning

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2024 Staff Hours: 2,300

2024 Budget: \$102,909

## Objective

The Long-Range Transportation Planning element includes activities that develop, implement, and provide necessary support data for the Metropolitan Transportation Plan (MTP). It also promotes education and outreach to the general public through activities outlined in the Public Participation Plan.

## Previous Work

- Recent plans completed include the [MTP](#) (2020) and the [Public Participation Plan](#) (2022).
- Verify new employment data obtained from WisDOT Travel Forecasting Section.
- Review and adjust 2020 Census-designated urbanized area boundary as coordinated with WisDOT schedule.

## 2024 Work Goals

### Continuing

- Updating the 2025 MTP.
- Work with DOTs and transit agencies to set targets for Federal performance measures.
- Travel demand forecasting and modeling tasks for updating the MTP.
- Work with WisDOT and consultant on travel model and its inputs for distribution of population and housing. Scenario development that includes population and housing components may begin in 2024.
- Enhance the display and interactivity for web-based annual performance reporting.
- Update National Highway System in planning area resulting from the removal of State Major project.
- Conduct meetings and/or outreach (brochures, email newsletters/updates, etc.) with LAPC community member boards, councils, planning committees to aid in incorporating MTP goals and policies in local planning documents.
- Engage in active outreach to LAPC member and non-member planning area communities.
- Explore ArcGIS Insights for analysis and visualizations.
- Develop web maps and data visualization tools for the LAPC website.
- Improve the LAPC website for public education and input.
- Serve as a member of the Highway Safety Commission.
- Continue to include representatives of affordable housing organizations to a comprehensive list of stakeholders for participation in the MTP update process.

### Ongoing

- Planning Emphasis Areas.
- Post annual performance measures to website.
- Support activities that implement LAPC planning and policy plans and studies.
- Work with DOTs on development and implementation of statewide transportation plans.
- Analyze MTU AVL data for performance and customer service measures.

- Update existing and gather new data for transportation planning purposes.
- Update sustainability indicators for La Crosse County.
- Coordinate regional TSMO activities with DOTs and municipalities.
- Support IT initiatives developed by MnDOT and WisDOT.
- Work with La Crosse County IT for staff maintenance of the LAPC website for public outreach and information.
- Update functional classification of roads based on adjustment of urbanized area boundary and as coordinated with WisDOT.

## Process

In 2024, major activities anticipated include the updating the Metropolitan Transportation Plan (MTP) with data collection, analysis, and public participation. The update also includes continuing to work with WisDOT and consultants on the travel model and its data inputs and continuing to reach out to LAPC member community boards, councils, and planning committees to aid in incorporating MTP goals and policies in local planning documents. Web mapping for public information and outreach will continue to evolve.

## 300 Short-Range and Multimodal Transportation Planning

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2024 Staff Hours: 1,340

2024 Budget: \$66,872

### Objective

Short-Range and Multimodal Transportation Planning includes activities that improve the safety, efficiency, and service of the transportation system in the short term, typically within the next 10 years, including transit and other multimodal planning activities. All short-range planning activities implement and are consistent with the goals, policies, and objectives of the MTP. Technical assistance to our member communities and to our planning partners falls under this category. Enacted under BIL/IIJA, the Safe & Accessible Transportation Options (SATO) set-aside requires MPOs to utilize at a minimum 2.5% of federal planning (PL) funds to complete streets activities. These complete streets activities for 2024 are outlined in this category.

### Previous Work

Recent work included providing oversight and technical support toward the development of a regional transit development plan (2021), participating on the steering committees for the La Crosse Climate Action Plan and SE Minnesota Local Human Services-Transit Coordination Plan, and providing technical assistance with grant applications. LAPC staff presented to students, interested community members, governmental staff, and elected officials who attended the inaugural Community Transportation Academy in La Crosse.

### 2024 Work Goals

New for 2024

- Begin the process of updating the Coulee Regional Bike Plan. This may include data collection and analysis of existing bicycle facilities, network connectivity, equitable accessibility, and safety.

- Explore assisting communities in the MPA with application reviews and support for the Wisconsin Local Roads Improvement Program (LRIP).

### Continuing

- Allocate a minimum of 2.5% of work program funds as required by the Bipartisan Infrastructure Law (BIL) to Complete Streets planning and activities.
- Assist local units of government in preparation of Transportation Alternative Program (TAP) and new BIL funding program applications.
- Work with our Committee on Transit and Active Transportation (CTAT) and affected communities to plan for additional regional bicycle routes.
- Work with La Crosse County, MRRPC, and local units of government on an “EV Readiness Plan” to address electric vehicle infrastructure in the MPO planning area and region consistent with state/federal criteria.
- Assist transit providers with implementing strategies/recommendations identified in the regional transit development plan.
- Assist communities in integrating TDM best practices into local comprehensive plans and/or policies.
- Work with La Crosse County on the SMRT bus service and exploring a mobility manager for regional public transit providers.
- Serve on the Minnesota Great River Rail Commission.
- Serve on the Blufflands Coalition Committee.
- Assist with TCMC planning and serve on TCMC technical committees.
- Meet regularly with regional staff working towards sustainability goals.
- Assist with implementation and further development of the Northern Grain Belts Port (NGBP) Statistical Area.

### Ongoing

- Planning emphasis areas.
- Assist LAPC agency partners and member communities with grant applications when needed.
- Participate on advisory committees for transportation projects when needed.
- Work with the La Crosse Municipal Transit Utility, La Crosse County, and the City of Onalaska to improve transit service in the area.
- Work with lead agencies on transportation studies and projects.
- Promote bicycle, pedestrian, and transit accommodations in area construction projects.
- Provide technical assistance to partner agencies and member communities when needed.

### Process

Staff will assist transit providers in implementing the Regional Transit Development Plan recommendations. We will also coordinate with our agency partners and provide technical assistance to our member communities and transit providers as needed. Staff will continue serving on the Minnesota Great River Rail Commission, the Blufflands Coalition Committee and additional transportation committee/commissions as requested.

## Safe & Accessible Transportation Options (SATO) / Complete Streets Set-Aside

Set-aside for Safe & Accessible Transportation Options (SATO), also known as Complete Streets, was established under the Bipartisan Infrastructure Law (BIL), enacted as the Infrastructure Investment and Jobs Act (IIJA) (Public Law 117-58). This Act requires MPOs to utilize at a minimum 2.5% of federal planning (PL) funds to complete streets activities that “increase safe and accessible options for multiple travel modes for people of all ages and abilities” [§ 11206(b)].

LAPC’s eligible activities are identified in this section (300 Element) of the LAPC Unified Planning Work Program. As a bi-state MPO, a minimum of \$1,315.78 (2.5% of MN funds) in complete streets activities is required for Minnesota and \$4,563.49 (2.5% of WI funds) is required for Wisconsin. If meeting the minimum requirement only, the SATO set-aside must be 20% funded by local match. Total SATO set-aside available to the LAPC requiring no local match is \$64,055.25 (Wisconsin) and \$18,637.78 (Minnesota). The LAPC is not seeking a local match waiver for Minnesota SATO set-aside.

The following LAPC complete streets activities will utilize SATO set-aside funding in 2024:

- Assist communities with complete streets activities (i.e., grant applications, Wagon Wheel Trail connection/bridge planning, SRTS activities, etc.),
- Improve public transit ridership (i.e., Week Without Driving event(s) planning, Mobility Manager planning, etc.),
- Begin update of Regional Bicycle Plan with data collection and analysis,
- And continue to assist communities with bicycle and pedestrian planning and implementation.

Table 2 below illustrates LAPC’s UPWP funding that will be utilized for complete streets activities, SATO set-aside for Wisconsin and Minnesota, and the portion a local share waiver is requested.

<b>Table 2: LAPC’s SATO Set-Aside Funding Amounts</b>			
	<b>LAPC SATO Set-Aside (\$)</b>	<b>FHWA 2.5% SATO Set-Aside (required)</b>	<b>Additional FTA SATO Set-Aside (not required)</b>
<b>Wisconsin Funds</b>	\$23,266 *	\$4,564	\$18,702
<b>Minnesota Funds</b>	\$1,315.78 **	\$1,315	\$0
<b>Total(s)</b>	\$24,581	\$5,879	\$18,702

\* Local match waiver requested

\*\* No local match waiver requested

## 500 Consultant Studies Funding

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2024 Staff Hours: 0

2024 Budget: \$77,611

### Objective

This element accounts for the LAPC studies funded by federal planning funds and local dues. Funding is made available to local units of government in the planning area to assist in transportation/land use related studies.

### Previous Work

Past projects completed through Consultant Studies include *Coulee Vision 2050*, *Bicycle Impact Analysis for the City of La Crosse*, Regional Transit Development Plan (2021), the Town of Holland Bike and Pedestrian Plan (2022), and City of La Crescent Walnut Street Corridor Plan (2023).

### 2024 Work Goals

New for 2024

- Contract with consultant on public participation, visioning, and goal setting of the update of the MTP. (\$75,000)

### Process

Local studies are funded from a combination of federal planning funds and annual local dues, and the budgeted reserve fund.

LAPC intends to enhance the effectiveness of updating the MTP by subcontracting specific components, such as public participation activities, through consultant services. This may involve conducting surveys, workshops, tabling at various community events, facilitating stakeholder engagement, and visual communications (i.e., brand identification, infographics, and presentations).



Amended Budget (Key Changes Highlighted)

Funding Source	Funds 2024	Allocation of Funds (2024)				
		100	200	300	400	500
		Program Support	Long Range Planning	Short Range Planning	TIP Development	Local Studies / Budgeted Reserves
<b>LAPC Revenue</b>						
Minnesota Federal Grant Funds	\$69,953.00	\$29,239.80	\$23,274.33	\$15,124.09	\$2,314.78	
Wisconsin Federal Grant Funds	242,032.00	75,214.76	59,869.55	38,904.32	5,954.41	62,088.96
Minnesota State Funds	11,000.00	4,597.91	3,659.85	2,378.24	364.00	
Local Match for Minnesota Funds	9,238.00	3,861.41	3,073.61	1,997.29	305.69	
Wisconsin State Funds	11,029.00	3,403.92	2,709.45	1,760.65	269.47	2,885.51
Local Match for Wisconsin Funds	43,662.00	12,968.31	10,322.54	6,707.77	1,026.64	12,636.73
Local Share Balance (\$52,900.00)	0.00	0.00	0.00	0.00	0.00	
	0.00	0.00	0.00	0.00	0.00	0.00
	<b>\$386,914.00</b>	<b>\$129,286.11</b>	<b>\$102,909.34</b>	<b>\$66,872.36</b>	<b>\$10,235.00</b>	<b>\$77,611.20</b>
% of Total Funds		33.4%	26.6%	17.3%	2.6%	20.1%
<b>LAPC Expenses</b>	<b>2024</b>					
<b>Salaries and Fringe</b>						
Director Salary + Fringe	\$132,041.00	\$57,133.13	\$31,740.63	\$37,453.94	\$5,713.31	
Planner Salary + Fringe	85,501.00	13,154.00	49,327.50	18,497.81	4,521.69	
Planner Salary + Fringe	36,110.80	3,348.99	21,841.21	10,920.61	0.00	
<b>Total:</b>	<b>\$253,652.80</b>	<b>\$73,636.11</b>	<b>\$102,909.34</b>	<b>\$66,872.36</b>	<b>\$10,235.00</b>	
<b>Program Expenses</b>						
Office Supplies	3,000.00	3,000.00				
Indirect Costs	16,000.00	16,000.00				
Unemployment & retirees indirect	0.00	0.00				
Duplicating/Printing	650.00	650.00				
Postage (Internal)	50.00	50.00				
Telephone	400.00	400.00				
Cell Phone	1,000.00	1,000.00				
Meals	400.00	400.00				
Lodging	3,000.00	3,000.00				
Mileage	1,700.00	1,700.00				
Parking	100.00	100.00				
Public Notice	350.00	350.00				
Publications Costs	0.00	0.00				
Conferences	3,000.00	3,000.00				
Dues	10,000.00	10,000.00				
Software Licenses	8,000.00	8,000.00				
Computers/monitors	6,000.00	6,000.00				
Training	2,000.00	2,000.00				
<b>Total:</b>	<b>\$55,650.00</b>	<b>\$55,650.00</b>				
	\$309,302.80	\$129,286.11	\$102,909.34	\$66,872.36	\$10,235.00	
% OF INTERNAL EXPENSES		41.8%	33.3%	21.6%	3.3%	
<b>Consultant Costs</b>						
64056 Local Studies	\$77,611.20					\$77,611.20
<b>To/From Reserves</b>						
99913 To Reserves	\$0.00					\$0.00
	\$77,611.20					\$77,611.20
	<b>\$386,914.00</b>	<b>\$129,286.11</b>	<b>\$102,909.34</b>	<b>\$66,872.36</b>	<b>\$10,235.00</b>	<b>\$77,611.20</b>
	<b>100.0%</b>	<b>33.4%</b>	<b>26.6%</b>	<b>17.3%</b>	<b>2.6%</b>	<b>20.1%</b>
<b>Total Expenses</b>	<b>\$386,914.00</b>					