

Vendor Conference Minutes
Individual & Family Education & Support Services
October 27, 2017

County Attendees: Emily McGonigle, Phil Stegemann, Will Herber, Jessica Andre, Chris Sander, Paul Medinger

Vendor Attendees: Jay Clark (Peace of Mind Counseling); Kendra Kaptiz, Karen Wrolson (Stein Counseling & Consulting).

Questions/Answers

1. The RFP states that a licensed provider must function as the therapist. Is that a requirement met with someone who has a training license (QTT)?

Due to the intensity of the program, we would like the therapist to be licensed and not a QTT.

2. Do you require 7 copies of the proposal plus an original, or 5 copies plus an original?

Please submit 7 copies, plus one original. This will be amended in the RFP.

3. Concerning the population, will adults be individual clients, and not necessarily always a parent?

Yes, the client could be an adult. If intensive services are needed to help stabilize their situation.

4. Could some of these adult clients be chemically dependent?

Yes, this is possible.

5. How does the juvenile population for this service differ from the Acute Protective Supervision Program (APSP) services?

APSP is focused on immediate response for clients on the brink of correctional type placement. This program focuses on building skills within the household and helping to empower parents. It would be rare for juvenile clients to be in this program by court-order, and would be more voluntary.

6. How much focus is on the child rather than family?

Depends on the circumstance of the situation.

7. The service involves collaboration a minimum of three times per month with the team. Who comprises the team?

It is expected that the parents would be part of the team, as well as workers. Some adult cases may have an informed support system that may not necessarily be family.

8. Is the case plan only required for juvenile clients?

A service plan is needed for CCS, and a case plan is needed for Juvenile Justice.

9. Does the Masters Level Provider need a license (per page 6 if the proposal)?

Yes. This will be amended in the RFP.

10. CCS will have a CANS score. What is the CANS score?

It is an adolescent strengths and needs assessment that the County will have and provide.

11. Budgeted services in 15-minute units?

Yes, services will be in quarter-hour, 15-minute units.