

**Wisconsin Division of Public Health  
Five Required Services of All LHDs  
Local Health Departments: Levels I, II, III**

**Five Required Services of all LHDs:**

1. Communicable disease surveillance, prevention and control
2. Generalized public health nursing program
3. Health promotion
4. Disease Prevention
5. Human health hazard prevention and control

Plus: Full time health officer  
Board of Health

**Level I Local Health Department Rule Requirements for Services**

1. Provide (or arrange for) all five basic public health services to the community
  - Communicable disease surveillance, prevention and control
  - Generalized public health nursing program
  - Health promotion
  - Disease Prevention
  - Human health hazard prevention and control
2. Voluntarily adhere to the framework for the generalized PHN program
3. Reports:
  - Submit annual report for the preceding calendar year if required by the local governing body
  - Submit annual survey of data that responds to the format as prescribed in the public health data system
  - Submit activities of the LHD for the preceding year that describes progress and performance toward achieving the objectives that the LHD has identified as part of its community assessment process.
4. Optional Services:
  - May provide any services that a Level II or Level III LHDs (e.g., agent status)

**Level II Local Health Department Rule Requirements for Services**

1. Provide (or arrange for) all five basic public health services to the community
  - Communicable disease surveillance, prevention and control
  - Generalized public health nursing program
  - Health promotion
  - Disease Prevention
  - Human health hazard prevention and control
2. As required under HFS 140.05 (1)(b), a level II local health department shall provide or arrange for at least 7 programs or services that address at least 5 health priorities in the current state health plan (Healthiest Wisconsin 2010) and show evidence for all of the following:
  - Each objective is selected through a process based on assessed need, community involvement and participation, and formally recognizes that objective is a public health priority for the community.
  - The LHD identifies resources or services, which it will commit to achieving the objectives.
  - That contemporary public health practices of proven merit are being<sup>1</sup> used to provide services to the community to achieve the objectives.
  - The LHD has established a process whereby it will evaluate and report to the community on progress and performance toward achieving the objectives.
3. Voluntarily adhere to the framework for the generalized PHN program.
4. Reports:

- Submit annual report for the preceding calendar year if required by the local governing body
  - Submit annual survey of data that responds to the format as prescribed in the public health data system
  - Submit a report, in a format prescribed by the DHFS, on activities of the LHD for the preceding calendar year, including a narrative that describes the progress and performance toward achieving the objectives identified as part of its community health assessment and that are linked to the current state health plan.
5. Optional Services:
- May provide any services of a Level III LHD (e.g., agent status)

### **Level III Local Health Department Rule Requirements for Services**

1. Provide (or arrange for) all five basic public health services to the community
  - Communicable disease surveillance, prevention and control
  - Generalized public health nursing program
  - Health promotion
  - Disease Prevention
  - Human health hazard prevention and control
2. In addition, as required under HFS 140.06 (1)(b), a level III local health department shall provide or arrange for at least 14 programs and services that address at least 7 health priorities in the current state health plan (*Healthiest Wisconsin 2010*) and show evidence for all of the following:
  - Each objective is selected through a process based on assessed need, community involvement and participation, and formally recognizes that objective is a public health priority for the community.
  - The LHD identifies resources or services, which it will commit to achieving the objectives.
  - That contemporary public health practices of proven merit are being used to provide services to the community to achieve the objectives.
  - The LHD has established a process whereby it will evaluate and report to the community on progress and performance toward achieving the objectives.
3. Voluntarily adhere to the framework for the generalized PHN program.
4. Voluntarily adhere to the framework for an environmental health program.
5. Reports:
  - Submit annual report for the preceding calendar year if required by the local governing body
  - Submit annual survey of data that responds to the format as prescribed in the public health data system
  - Submit a report, in a format prescribed by the DHFS, on activities, of the LHD for the preceding calendar year, including a narrative that describes the progress and performance toward achieving the objectives identified as part of its community health assessment and that are linked to the current state health plan.

### **Special Note: Designation of Local Health Departments HFS 140.07**

This section requires the Department to formally review the operations of all local health departments in a county' or municipality at least every five years. The review shall result in a written finding as to whether the requirements for a Level I, II, III local health department has been met. These written findings shall address recommendations regarding staffing, functions, and practices. It also should address the timeframe for correction (not to exceed one year), technical resources to assist the LHD, and formal re-review to assure that deficiencies have been corrected.