The Carroll Heights Guest Room & Guest Suite; for families of Carroll Heights, Hillview Health Care & Hillview Terrace.

Reservations are on a first-come first-serve basis. 608-789-4800 ext. 222 (Kelly Kramer)

Check-in/Check-out Time Check-in is 3:00p.m. Check-out is 10:00a.m. You may ask for a later check out, we will accommodate you if we are able.

Keys Please arrange time to pick up keys upon arrival at the front desk of **Hillview Nursing Home** before 8:00p.m. on the day of arrival. Upon departure, keys should be left in the rent check box upon along with payment. Please call Kelly for a receipt if needed.

Rates Each Room has a rate of $50 a night. Checks made payable to CARROLL HEIGHTS. Please leave payment in the rent box on the first floor by the elevator.

Cleaning The unit is thoroughly cleaned and sanitized between occupants. Guests are expected to be self-sufficient. Please call if you need more towel or bedding for extended stays. **Guest Room:** You may use the sink in the community room and the soap in the guest room to wash any dishes you choose to use, when the community room is not occupied. The Nutrition Site and tenants prepare meals and have coffee M-F beginning around 8a.m. in the Nutrition/Dining Room.

Telephone A telephone is located on the desk in the community room for local calls on second floor. You must dial 9 to get an outside line. There is no phone in either room.

Damages/Losses Guests will be charged for any damages or loss to furnishings/linens.

Smoke free The building and the entire campus of Carroll Heights, Hillview and Terrace are smoke-free.

Wi Fi We do have wireless throughout our campus. Signal strength is better in some areas than others. If you are interested in trying to hook up to our network follow these instructions: Network: PUBLIC Network Key: county1234

DIRECTIONS

From Hillview:
Pick up keys at Hillview Health Care Centers front desk

Hillview connects to Carroll Heights from the end of the 900 hallway. You will have 2 keys on your key ring; one will open the door that connects Carroll Heights and Hillview. Once inside Carroll Heights, you will take the elevator to the (2nd floor for the Guest Room) and (4th floor for the Guest Suite). The elevator is to your left after the office.

Guest Room: off on 2nd floor; left through the Dining Room and the kitchen, door is on your left. 2 Full size beds as you walk in (similar to a hotel room) flat panel TV/DVD player, one rocker recliner, Kitchenette with small fridge, microwave, coffee maker, toaster, stocked with dishes, silverware, corkscrew, can opener, coffee, dish soap. Bathroom has a shower only and is stocked with towels.

Guest Suite: off on the 4th floor; right and a right down the hall to the last apartment on your right. An actual renovated apartment; Bedroom has 1 full size bed, large closet, tall dresser and a coat closet as you walk in. Full size kitchen with fridge, microwave, toaster, coffee maker; stocked with dishes, silverware, corkscrew, can opener, coffee, dish soap. We ask that you wash your dishes prior to your departure. Bathroom has a shower/tub and is stocked with towels. Living room has a large television, glider rocker; futon couch folds out into a full size bed (extra bedding in bedroom closet). Large picture window overlooking the bluffs

You may also drive from Hillview to Carroll Heights. You can park near the front door (facing west- ball fields). There are about 5 stairs at the front entrance. For the accessible entrance, from Hillview, drive past the front of Carroll Heights, take a left towards employee parking, past Hillview Terrace on your left and turn left down the 2nd row of parking. This will take you to the carport area to the left is the back door accessible entrance. You can park in any spot but NOT the carports.

Please call Kelly at 608-790-0629 for any questions