

LA CROSSE COUNTY HUMAN SERVICES DEPARTMENT

300 FOURTH STREET NORTH
LA CROSSE, WI 54602-4002

La Crosse County Human Services Department and Service Vendor Meeting

November 11, 2015

10:00 a.m. – 10:30 a.m.

Health and Human Services Building, Basement Auditorium

AGENDA

10:00 – 10:05	<p>Welcome and Introductions</p> <p>Diane Weigel, Ruthann Schultz, Kim Carlo, Jodi Widuch, Steve Burnette, Karen Wolfe, Matt Tepper, Jackie Vick, Jewel Root, Joie Zimmerman, Tami Wedgeworth, Cheryl Newman, Jane Schiroky, Linda Seidel, Lisa Duncanson, Amber Valley, Shawn McConaghy, Ann McDonald, Rob Van Nuland, Kathie Knoble-Iverson, Dawn Johns Swenson, Lanaya Peterson-Evers, Chris Sander, Katy Wittenberg, Wade Welper, Celia Fluekiger, Cheryl Howe, Lorie Graff, Mandy Bisek, Cheryl Neubauer and Dean Ruppert.</p>	Lanaya Peterson-Evers Vendors
10:05-10:10	<p>Upcoming RFP's</p> <ul style="list-style-type: none"> • Foster Care Licensing – Cheryl Howe This 3 year RFP, set for release in December 2015 or January 2016, is seeking a vendor to maintain one worker along with some supervisory oversight to assist in the licensing process of Level 2 general foster homes. La Crosse County will collect most of the paperwork from the homes before file verification. The worker would be required to: <ul style="list-style-type: none"> ○ Be trained in and comply with DCF 56: Foster Home Care for Children ○ Trained in and utilize the SAFE home study ○ Use eWiSACWIS for approval of the study ○ Attend monthly orientation and pre-placement meetings to meet foster parents ○ Maintain regular communication with LCHSD supervisor and Social Service Specialist (phone/email) ○ Perform interviews and home walk-throughs, maintain records and track documents ○ Educate foster parents on available resources <p>Licensure approval is expected within 60 days of the completed applications.</p> <ul style="list-style-type: none"> • Adolescent Sex Offender – Mandy Bisek Set to be released in January 2016, a Request for Information will be released prior to the release of the RFP as there is a need to expand the current service array for individuals who have offended or have sexual boundary issues. Using a trauma informed care approach, services needed include baseline risk assessments and psychoeducation. Referrals will come from CPS, Juvenile Justice and CCS which means the ability to bill with CCS is needed. This RFP is open to both local vendors and those in the surrounding areas. 	Supervisor/Manager

	<ul style="list-style-type: none"> • Childcare Certification – Lorie Graff <p>Releasing in January or February 2016, this RFP is seeking a vendor to be responsible for the certification and re-certification of child care providers in La Crosse County. The vendor would be responsible for:</p> <ul style="list-style-type: none"> ○ Initial certification of providers <ul style="list-style-type: none"> ▪ Classroom requirements met ▪ Required trainings completed ○ Inspection of the site ○ Monitoring and follow up with the providers <ul style="list-style-type: none"> ▪ Home visits – announced and unannounced ▪ Follow up on any issues ○ Background checks on providers <p>As of now, this RFP will pertain to La Crosse County only.</p>	
10:10 – 10:20	<p>Autism Treatment to MA Card Information</p> <p>Beginning in January 2016 funding will move from Children’s Long Term Support Waiver to MA Card. Clients currently being served will transition in May-October of 2016, while those on the wait list can begin the prior authorization process in January; there will be no more waiting list. There will not be a time limit of treatment. This is a mandate from DHS. DHS will review the prior authorizations and determine if the child can benefit from services – hopeful for a 20 business day turnaround time. Staff will need required qualifications but that information has not been shared with the department yet. There will be a transition plan/process put in place to assist families with the transition and provide information.</p> <p>There will be changes coming in the referral process for Children with Special Needs. Compass Threshold will be taking over the referral process and will do the functional screenings for referrals and determination of eligibility beginning in 2016. They will take calls directly from the parents of the children needing services. More information will be coming out by the end of the year and sent to vendors.</p>	Celia Fluekiger / Wade Welper
10:20 – 10:30	<p>Contract Language Updates and General Reminders</p> <p>There are a few contract language changes this year (these will be more in depth in the 2016 contracts):</p> <ul style="list-style-type: none"> ○ Any reference to the Dept of Health & Family Services (HFS) has been updated to DHS or DCF as applicable ○ A clause has been added stating Provider agrees that there shall be no charge to Purchaser for any requested copies of records produced or collected as a result of the contract ○ Audit section of the Purchase of Services Contract changed to reflect we will have access to “applicable work papers” ○ Grant funded providers where we are the fiscal agent, the travel policy has been updated to reflect our travel policy’s reimbursement rate structure ○ Language prohibiting picture taking, video/audio recording and social media posting of our funded clients (adult or child) without our approval has been added ○ If you are required to complete the Civil Rights Compliance appendix, language now states you may submit a Civil Rights Letter of Assurance in place of the appendix (if applicable) ○ CCS appendix has been updated with new service classes 	Chris Sander/Lanaya Peterson-Evers

	<p>We are still working on the audit language for the 2016 contracts and those changes will be sent in an addendum once completed.</p>	
<p>10:30 – 10:35</p>	<p>Closing Questions or comments</p> <p>Questions regarding obtaining permission to post images/video/audio or to social media of our funded clients should be directed to Lanaya or Chris who will have our Corporation Counsel review the requests.</p> <p>2016 contracts are being put together and we hope to receive them back by January 1, 2016 to avoid any payment issues.</p> <p>Please submit any new hires or terminated employees to the Contract Unit – some programs now require a “performing provider” to be listed on billing and if the name and degree information of the employee are not in our system, we will not be able to pay it.</p> <p>2016 Vendor Meeting Dates:</p> <ul style="list-style-type: none"> - March 31, 2016 - 10am - July 28, 2016 - 10am - November 17, 2016 - 10am 	

As a reminder, all meeting agendas, minutes, handouts, etc., are posted on our La Crosse County Website. The address is www.co.la-crosse.wi.us. Then click on Departments, Human Services and Vendor Information.