

## Bulletin Boards and Information Racks

La Crosse County Library is committed to providing free and open access to informational, educational, recreational and cultural resources for library users of all ages and backgrounds.

Posting of a notice or placement of materials in a display rack does not imply endorsement by library staff or the Board of Trustees.

To help facilitate the distribution of community information, bulletin boards and information racks are available at all La Crosse County Library facilities.

1. All notices, posters, and free literature must be approved and placed on the bulletin board or in the display racks by library staff. Staff may discard items not approved for placement, and excess copies of any items received. Staff reserve the right to remove materials from bulletin boards at any time to make room for library sponsored events.
2. Religious and political materials are permissible only to promote one-time, special events open to the public; materials that have the primary effect to promote a single point of view or endorse political platforms or campaign candidates or solicit membership will not be displayed.
3. In general, no items devoted solely to the sale, advertising, solicitation or promotion of commercial products or services for a single profit making business will be accepted. Staff may make exceptions for announcements of educational opportunities provided by profit making businesses, or items including a variety of beneficiaries.
4. Personal notices advertising the sale of items or solicitation of services will not be permitted.
5. The Library accepts flyers, newspapers, college and university class schedules, etc., having a public information purpose from non-profit organizations, educational institutions, public utilities and governmental agencies for distribution. Items soliciting recruitment or membership to these organizations and institutions will not be permitted.
6. Removal of all postings is at the discretion of Library Staff. In general, approved postings will be removed after the event date, after 30 days or as space is needed.

*Adopted by the La Crosse County Library Board – April 2003, Reviewed November 2015, Revised October 2020*