

2027

LAPC Planning Work Program



Planning Work Program: January 1, 2027-
December 31, 2027

Approved October 21, 2026

La Crosse Area Planning Committee,
Metropolitan Planning Organization for the La
Crosse, WI–La Crescent, MN Urbanized Area

2027 Planning Work Program (PWP)

for the

La Crosse Area Planning Committee (LAPC), the Metropolitan Planning Organization for the La Crosse, WI – La Crescent, MN Urbanized Area

CONTACTS:

All questions, comments, or requests for documents and services may be directed to:

Robert Gollnik, Executive Director

Phone: 608.785.5977

Email: rgollnik@lacrossecounty.org

or

Erin Duffer, Senior Transportation Planner

Phone: 608.785.5597

E-mail: eduffer@lacrossecounty.org

At:

La Crosse Area Planning Committee
La Crosse County Administrative Center
212 6th St N, Room 1600
La Crosse, WI 54601

This Transportation Improvement Program and other LAPC documents, meeting minutes and agendas, and other information may also be obtained on our website at www.lacrossecounty.org/mpo.

To request this document in an alternate format, please contact Erin Duffer at 608.785.5597 or at eduffer@lacrossecounty.org

This Planning Work Program is funded in part through grants from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation; Wisconsin Department of Transportation; and Minnesota Department of Transportation. The views and opinions of the authors expressed herein do not necessarily state or reflect those of the U. S. Department of Transportation or other funding agencies.



U.S. Department of Transportation
Federal Transit Administration



U.S. Department of Transportation
Federal Highway Administration

Table of Contents

Background	1
Introduction	1
MPO Resolution	1
Self-Certification.....	1
Eligible Costs	3
Operational Procedures and Bylaws.....	3
MPO Committees and Membership.....	3
La Crosse Area Planning Committee Policy Board.....	3
MPO Staff and Contractors	4
MPO Planning Area	5
Planning Priorities and Planning Factors	6
Summary of 2026 Accomplishments.....	7
2026 Title VI and ADA Accomplishments	8
Status of Current Work Program Activities	9
Program Elements.....	11
Introduction	11
Staff Time Allocation	11
100 Program Support and Administration	11
Objective	11
Previous Work.....	11
2027 Work Goals.....	11
Process	12
200 Long-Range Transportation Planning	13
Objective	13
Previous Work.....	13
2027 Work Goals.....	13
Process	14
300 Short-Range and Multimodal Transportation Planning.....	15
Objective	15
Previous Work.....	15
2027 Work Goals.....	15
Process	16

400 Transportation Improvement Program	17
Objective	17
Previous Work	17
2027 Work Goals	17
Process	17
500 Special Studies Funding and Reserves	18
Objective	18
Previous Work	18
2027 Work Goals	18
600 Safe & Accessible Transportation Options (SATO)	19
Objective	19
2027 Work Goals	19
Appendix A: Resolution Approving the Work Program	21
Resolution Approving the 2027 Work Program	21
Appendix B: LAPC Meeting Times and Locations	22
LAPC Committee Meeting Times and Locations	22
Appendix C: 2027 PWP Budget and Elements Detail	25
2027 Planning Work Program Budget	25
2027 Program Elements Detail	26
Appendix D: Indirect Cost Allocation Plan	31
Office Indirect Costs	31
Leave and Fringe Benefit Rates	32
Certificate of Cost Allocation Plan	32
Appendix E: Contact Information	35
Federal, State, and Local Contacts	35
LAPC Contact Information	35
Department of Transportation Local Contacts	35
Department of Transportation State Contacts	36
Department of Transportation Federal Contacts	37
Appendix F: Work Program Checklist	38
APPENDIX G: ANNUAL MPO CERTIFICATION	41

Background

Introduction

The *2027 Planning Work Program for the La Crosse Area Planning Committee* (PWP, work program) presents work activities that the La Crosse Area Planning Committee (LAPC) will undertake as the designated Metropolitan Planning Organization (MPO) for the La Crosse, Wisconsin and La Crescent, Minnesota Metropolitan Planning Area (MPA).

The PWP is developed with the input and cooperation of the local municipalities, agencies, transit providers, and the public through the LAPC Policy Board, technical committees, and public participation process. Input is also sought from the Federal Highway Administration (FHWA), Federal Transit Administration (FTA) and Minnesota and Wisconsin Departments of Transportation (MnDOT and WisDOT). The PWP is developed to be consistent with the guidance provided in the [Wisconsin Department of Transportation Unified Planning Work Program Handbook](#).

The work program implements [Moving Ahead to 2055](#), the metropolitan transportation plan (MTP) for the La Crosse and La Crescent area, adopted by the LAPC in September 2025 in accordance with Fixing America's Surface Transportation (FAST) Act, which was signed on December 4, 2015, and in accordance with subsequent federal infrastructure legislation enacted on November 15, 2021 (Public Law No: 117-58).

MPO Resolution

Resolution xx-2026 (to be updated) approving the 2027 Planning Work Program is included in [Appendix A](#).

Self-Certification

Self-certification of the metropolitan planning process in accordance with 23 CFR 450.336(a) is included in the resolution adopting the Planning Work Program. The LAPC certifies that the metropolitan transportation planning process is being carried out in accordance with all applicable requirements including:

- **23 U.S.C. 134 and 49 U.S.C. 5303.** The current documentation and approvals include:

Transportation Plan	MOVING AHEAD TO 2055 : Metropolitan Transportation Plan for the La Crosse, WI – La Crescent, MN Region, 2025-2055; adopted September 17, 2025
Transportation Improvement Program (TIP)	2025-2028 LAPC Transportation Improvement Program , approved on November 20, 2024 (to be updated)
Planning Work Program (PWP)	2026 LAPC Planning Work Program , (2027 approval forthcoming)
Public Participation Plan	Public Participation Plan for the La Crosse Area Planning Committee approved on September 21, 2022
MPO Cooperative Agreements	WisDOT/LAPC/MTU , May 8, 2017; MOU between MnDOT/LAPC/MTU, October 12, 2022 ; Intermunicipal Agreement for Metropolitan Planning Organization , approved September 15, 2021
Metropolitan Planning Area Boundary	Urban Area Boundary approved by the LAPC; subsequently approved by WisDOT, MnDOT, FHWA-WI & FHWA-MN (December 5, 2024).

- **Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21.** The LAPC complies with this requirement through the policies identified in the *Title VI Non-Discrimination Program and Limited-English Proficiency Plan* as approved on May 17, 2023.
- **49 U.S.C. 5332, prohibiting discrimination based on race, color, creed, national origin, sex, or age in employment or business opportunity.** The LAPC complies with this requirement through the policies identified in the *Title VI Non-Discrimination Program and Limited-English Proficiency Plan* as approved on May 17, 2023 and in the [Public Participation Plan for the La Crosse Area Planning Committee](#) approved on September 21, 2022.
- **Section 1101(e) of the Infrastructure and Investment Jobs Act (Public Law No: 117-58) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in DOT-funded projects.** The LAPC will follow the WisDOT's federally approved DBE program when soliciting contractors to complete projects using federal planning funds.
- **23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts.** This requirement does not directly apply to the LAPC because we are not involved in federal or federal-aid highway construction contracts. The LAPC does operate under La Crosse County's *Equal Opportunity in Employment and Service Delivery*.
- **The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 *et seq.*) and 49 CFR parts 27, 37, and 38.** The LAPC complies with this requirement through the policies identified in the [Public Participation Plan for the La Crosse Area Planning Committee](#) approved on September 21, 2022. The policies and procedures are posted on the website and in the MPO office at 212 6th St N, Room 1600, La Crosse County Administrative Center, La Crosse, WI 54601.
- **The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination based on age in programs or activities receiving Federal financial assistance.** The LAPC complies with this requirement through the policies identified in the [Public Participation Plan for the La Crosse Area Planning Committee](#) approved on September 21, 2022 and through La Crosse County's policy of *Equal Opportunity in Employment and Service Delivery*.
- **Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender.** The LAPC complies with this requirement through the policies identified in the [Public Participation Plan for the La Crosse Area Planning Committee](#) approved on September 21, 2022 and through La Crosse County's policy of *Equal Opportunity in Employment and Service Delivery*.
- **Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.** The LAPC complies with this requirement through the policies identified in the [Public Participation Plan for the La Crosse Area Planning Committee](#) approved on September 21, 2022. The policies and procedures are posted on our website at <https://www.lacrossecounty.org/metropolitan-planning-organization/planning-and-programming/public-participation-plan> and in our office at 212 6th St N, Room 1600, La Crosse County Administrative Center, La Crosse, WI 54601.

Eligible Costs

Costs associated with LAPC PWP activities are eligible for federal reimbursement when costs are:

- Within the LAPC MPA, for eligible transportation planning activities;
- Verifiable from the MPO's records;
- Necessary and reasonable to accomplish MPO objectives and meet the other criteria for allowable costs cited in **2 CFR § 200**;
- Included in the approved work programs or amendment thereto; and
- Not incurred prior to FHWA/FTA approval.

Federal funds may be used to fund eligible activities, not positions.

Activities leading directly to implementation of an infrastructure improvement, including project development activities (NEPA, PE, etc.), are not eligible for federal Planning funding.

State and local agencies shall adhere to the requirements of **2 CFR Part 200** regarding Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards when utilizing and reporting federal funds.

Operational Procedures and Bylaws

The following agreements that govern the operation of the LAPC are available on the main page of our website at www.lacrossecounty.org/mpo:

- [Cooperative Agreement for Continuing Transportation Planning for the La Crosse, Wisconsin Metropolitan Area \(WisDOT / LAPC / MTU, 2017\)](#)
- [Intermunicipal Agreement for Metropolitan Planning Organization](#) (MN & WI municipalities, LAPC, 2021)
- [Memorandum of Understanding between MnDOT, LAPC and MTU](#) (2022)
- Bylaws of the La Crosse Area Planning Committee (Municipalities, 2025)
- [Title VI Non-Discrimination](#) (LAPC and WisDOT, 2020) is in Appendix B of the *Title VI Non-Discrimination Program and Limited-English Proficiency Plan*, May 17, 2023.

MPO Committees and Membership

La Crosse Area Planning Committee Policy Board

Patrick Barlow, Chair Chair, Village of Holmen	Mike Poellinger, Vice Chair Mayor, City of La Crescent	Paula Pryzwojski Chair, Town of Onalaska
Shaundel Washington-Spivey Mayor, City of La Crosse	Steve Elsen Chair, Town of Medary	Bob Stupi Chair, Town of Holland
Kim Smith Mayor, City of Onalaska	Scott Schumacher President, Village of West Salem	Tina Tryggstad Chair, La Crosse County Board
Timothy Candahl President, Town of Shelby	Dan Kapanke President, Village of French Island	

In addition to the Policy Board, the LAPC has two technical committees: The [Technical Advisory Committee \(TAC\)](#) and the [Committee on Transit and Active Transportation \(CTAT\)](#).

The TAC advises the LAPC on technical aspects of transportation planning. The TAC is the primary review group for most proposals brought before the LAPC and makes recommendations on roadway, freight, and Surface Transportation Program-Urban (STP-U) projects and programs. The CTAT advises the LAPC on a wide range of transit, bicycle, and pedestrian programs and issues, including the Transportation Alternatives Program (TAP).

Structure, purpose, officers, and voting procedures of the technical committees can be found on the “Bylaws and Agreements” page of the LAPC website. Membership and information for the TAC can be found at: <https://lacrossecounty.org/metropolitan-planning-organization/committees/technical-advisory-committee>, while CTAT membership and information is at: <https://lacrossecounty.org/metropolitan-planning-organization/committees/committee-on-transit-and-active-transportation>

Please see [Appendix B](#) for the schedule of meeting times for LAPC committees.

MPO Staff and Contractors

Staff responsible for the implementation of the work program are the Executive Director and two Transportation Planners. Staff will work 100% of their time on MPO work activities as detailed later in this document.

The LAPC contracts with outside contractors on a project basis to complete planning efforts and studies. In 2027, contractors will be used for three ongoing projects:

- LAPC Comprehensive Safety Action Plan, funded by FY 2024 Safe Streets and Roads for All (SS4A)
 - Concluding in Q1 2027
- Brice Prairie Rail Safety and Grade Separation Plan, funded by Federal Railroad Administration FY 2023-2024 Railroad Crossing Elimination Program.

In addition, LAPC will serve as a host site for 2027 AmeriCorps Community Corps ½ time staff. This position will not use Federal or State funds beyond AmeriCorps allocation.

MPO Planning Area

Figure 1 illustrates the LAPC metropolitan planning area (MPA) and the adjusted urbanized area.

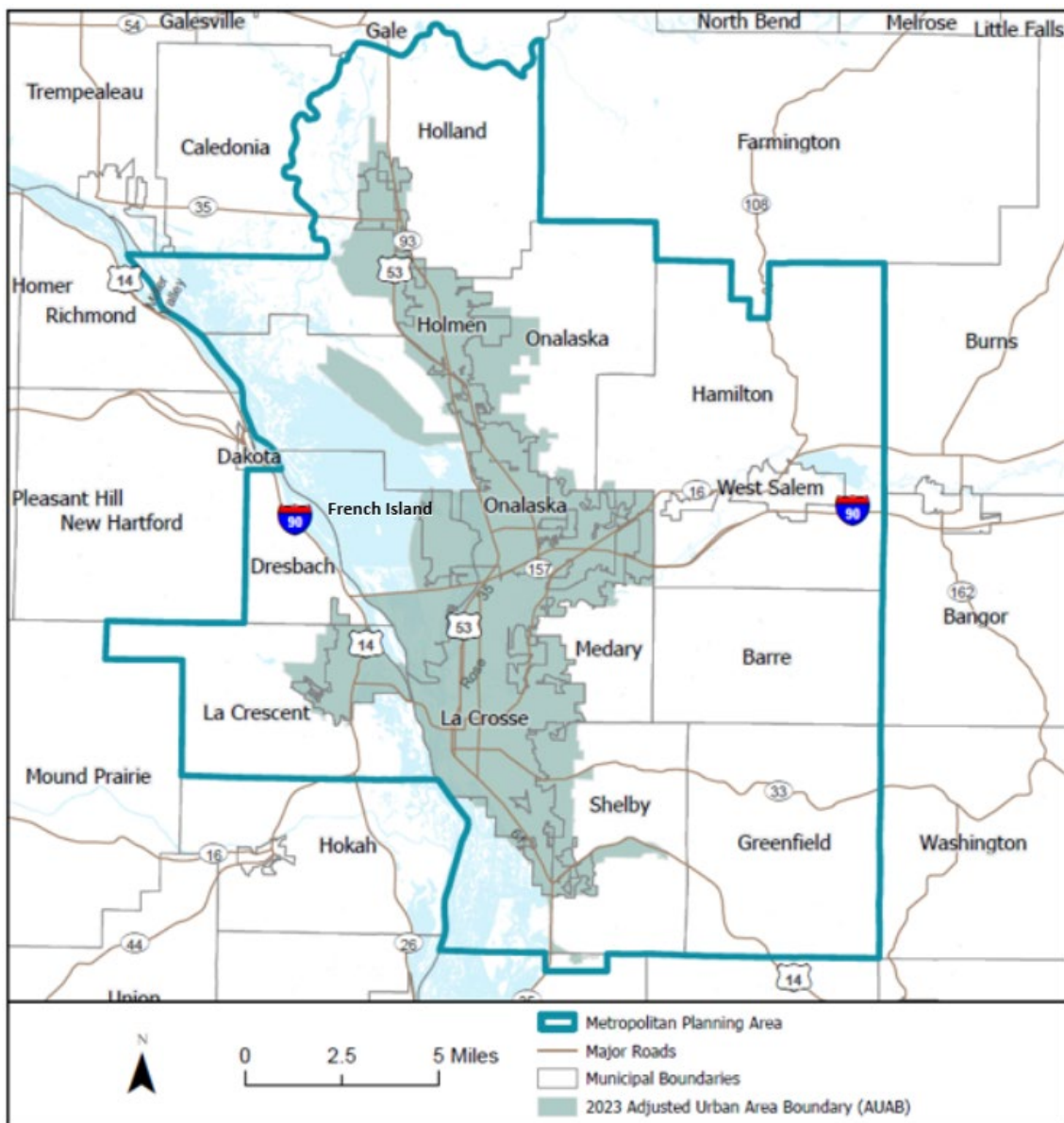


Figure 1: LAPC's MPA and adjusted urban area.

Planning Priorities and Planning Factors

Pursuant to [23 CFR 450.306 \(b\)\(1-10\)](#), the scope of La Crosse Area Planning Committee planning process will consider projects and strategies that will:

1. Support the **economic vitality** of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the **safety** of the transportation system for motorized and non-motorized users.
3. Increase the **security** of the transportation system for motorized and non-motorized users.
4. Increase **accessibility** and **mobility** of people and freight.
5. **Protect** and **enhance the environment**, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns. C
6. Enhance the **integration** and **connectivity** of the transportation system, across and between modes, for people and freight.
7. Promote **efficient system management** and operation.
8. Emphasize the **preservation** of the existing transportation system.
9. Improve the **resiliency** and **reliability** of the transportation system and reduce or mitigate stormwater impacts of surface transportation.
10. Enhance **travel** and **tourism**.

The planning factors are addressed in the LAPC work program elements as shown in Table 1:

Table 1: Work Program Elements Priority Areas										
WORK PROGRAM ELEMENT	PLANNING FACTOR									
	1	2	3	4	5	6	7	8	9	10
100 Program Support and Administration										
Program Support										
Planning Work Program	X	X	X	X	X	X	X	X	X	X
Training and Travel	X	X	X	X	X	X	X	X	X	X
Program Expenses										
200 Long Range Planning										
Metropolitan Transportation Plan Implementation	X	X	X	X	X	X	X	X	X	X
Public Participation Process and Outreach		X		X	X	X				
Transportation Planning Database	X	X	X	X	X	X	X	X	X	X
Travel Forecasting Model				X			X		X	X
300 Short Range Planning										
Transportation Studies and Projects	X	X	X	X	X	X	X	X	X	X
Modal Planning	X	X	X	X	X	X	X	X	X	X
Technical Assistance		X	X	X		X	X		X	X
400 Transportation Improvement Program										
Transportation Improvement Program	X	X	X	X	X	X	X	X	X	X
Minnesota ATP	X	X	X	X	X	X	X	X	X	X
500 Special Projects & Reserves										
Local Studies & Special Projects		X	X	X	X	X	X			X
600 SATO Activities		X	X	X	X	X		X		X

Summary of 2026 Accomplishments

TIP DEVELOPMENT, PROGRAMMING, AND FEDERAL REQUIREMENTS

- Fully deployed and integrated E-TIP, in coordination with the vendor and the WisDOT regional liaison.
- Processed 6 TIP amendments and 2 administrative modifications.
- Posted public notices, TIP amendments, and the Annual List of Obligated Projects to the website.
- Processed the Minnesota 2027-2030 TIP.
- Collaborated with State DOTs on performance measures, targets, and plans.
- Participated in ATP and DOT/MPO/RPC directors' meetings.

LONG-RANGE PLANNING & MTP IMPLEMENTATION

- Continued implementation of the 2025 Metropolitan Transportation Plan (MTP), which was most-recently adopted in September 2025.
- Co-led the Wisconsin MPO stakeholder group to review statewide MTP practices and establish guidelines.
- Processed an amendment to the MTP to include a new fiscally constrained project for one of the La Crosse Majors projects.
- Worked with La Crosse Harbor Commission, MARAD, and WisDOT for Northern Grain Belt Ports Statistical Area for strategic planning and economic development opportunities.
- Supported multiple La Crosse County initiatives, including the Housing Study, Comprehensive Plan implementation, and Economic Development Plan.

SHORT-RANGE, TRANSIT, AND MULTIMODAL PLANNING

- Facilitated La Crosse Area public transit coordination meetings.
- Collaborated with La Crosse County to identify steps moving forward beyond SMRT Bus, including a renewed focus from the Board of supervisors on transit and multi-jurisdictional agreements. Supported local governments with information on federal programs, TAP, CRP, and STP program updates.
- Participated in multiple multimodal and transit committees: MTU Board, MTU/ADA, Local Transit Committees, Bicycle & Pedestrian Advisory Committee, etc.
- Completed the Regional Transit Authority (RTA) Feasibility Study and co-hosted a roundtable discussing future RTA legislation needs.
- Began drafting the update to the Regional Transit Development Plan.
- Applied for and was awarded funds to be a host site for a Marshfield Clinic AmeriCorps member serving as a mobility manager for the region. Member's half-time position started in September of 2026 and will be with us until August 2027.

RAIL & FREIGHT

- Participated in Great River Rail Commission meetings.
- Participated in WisDOT-sponsored Borealis (formerly TCMC) meetings supporting Amtrak expansion.
- Joined Business Roundtables to discuss ridership promotion.
- Served on PAC/TAC for MnDOT's State Rail Plan Update and the Freight Network Optimization Tool.
- Continued serving on local WisDOT TAC groups for major corridor studies (US 53, US 14/61, WI 35, WI 16).
- Served as member of Transportation Research Board Freight Data Committee, and reviewed paper submissions for this committee as well as Freight Systems (AT060).

SAFETY PLANNING & SS4A

- Submitted the Safe Streets 4 All (SS4A) grant (May 2024), awarded September 2024. Finalized FHWA grant agreement (August 2025), kicked off project (September 2025). In 2026, LAPC managed the project and oversaw most of the tasks. Project will be finalized in Q1 2027.
- Participated in the Highway Safety Commission.
- Presented education on safe street planning, *Street Smarts: Designing Safe Streets for Everyone* at the La Crosse Public Library for their 55+ aged programming and again at the Sustainability Institute of La Crosse.

REGIONAL COORDINATION & PARTNER ENGAGEMENT

- Participated in regional planning committees: Bluffland Coalition, Wisconsin Mississippi River Parkway, Mississippi River Regional Planning Commission, Joint Harbor Commission, La Crosse Committee for Citizens with Disabilities, and others.
- Represented LAPC at regional planning events and conferences (Wisconsin APA, MPO/RPC Annual Meeting, MPO/RPC Quarterly Meetings, National Waterways Council, local events and outreach).
- Represented LAPC in local outreach events including Week Without Driving, Transit Equity Week, and La Crosse's city-wide Bike Rodeo.
- Provided letters of support for key MnDOT and WisDOT transportation grant submittals.
- Participated in steering committees for La Crosse's Active Transportation Plan and the Sustainability and Resilience Plan.

DATA, MAPPING, & TECHNOLOGY

- Continued updating and maintaining web maps for transportation system visualization.
- Expanded the 2025–2028 TIP Projects web map with new draft projects and amendments.
- Upgraded the LAPC web mapping dashboard (layer toggle functionality, ESRI profile generation, drawing features).
- Utilized county social media platforms for short-range planning outreach.

ADMINISTRATION, ACCESSIBILITY, AND PUBLIC PARTICIPATION

- Coordinated all LAPC Policy Board and advisory committee meetings at ADA-accessible locations served by transit.
- Continued offering hybrid (in-person and virtual) formats for all meetings.
- Provided accessible meeting notices at least one week prior to meetings.
- Supported La Crosse County strategic planning, wage study implementation, housing analysis, economic development, and comprehensive plan implementation.
- Re-defined roles, responsibilities, and classifications in coordination with host agency. LAPC now has two-planner levels and a director.

2026 Title VI and ADA Accomplishments

- Conducted all LAPC Policy Board and advisory committee meetings at locations accessible to persons with disabilities and served by public transportation. Provided the ability for the public to virtually join or monitor meeting.
- Provided notice of LAPC Policy Board and advisory committees in accessible formats at least one week prior to a meeting's convening to address requests for special accommodations.

- Drafted new Title VI and Limited English Proficiency Plan (LEP) for approval November 2026.

Status of Current Work Program Activities

All activities are anticipated to be completed by year's end. At time of drafting no activities are delayed.

Program Elements

Introduction

The following sections provide detail for the 2027 planning work program elements. Please see [Appendix C](#) for the 2027 PWP Budget and Elements Detail for more detail on funding sources, staff costs, and hours and schedules, and [Appendix D](#) for the LAPC Indirect Cost Allocation Plan.

Staff Time Allocation

At the discretion of the Policy Board and as approved by the annual work program, the time the Executive Director devotes to MPO activities may be reduced to perform activities not directly related to transportation planning. It is anticipated that 100% of the Director's time in 2027 will be devoted to MPO activities.

Director: 100% MPO (2,080 hours).

Senior Transportation Planner: 100% MPO (2,080 hours).

Associate Transportation Planner: 100% MPO (2,080 hours).

100 Program Support and Administration

2027 Staff Hours: 1,700

2027 Budget: \$177,277

Objective

Program Support and Administration activities include coordinating technical committee and policy board meetings, providing staff training and travel, preparing the following year's work program, and completing quarterly accounting. These activities also cover program expenses—such as office supplies, printing and mailing, indirect costs, vacation, and holiday time—that support office operations and staff compensation.

Previous Work

Core 100 element activities have remained relatively consistent since the LAPC was established in 1972. Key accomplishments include:

- Throughout 2025, the Director collaborated with La Crosse County administration on a Comprehensive Wage Study as well as to delineate MPO positions between associate and senior level planners. The senior level was approved in Spring 2025 and incorporated into the new wage scale and job classification structure effective June 1, 2026.
- Staff continues to participate in webinars and continuing education to stay informed about best practices across the planning priorities.
- Coordinated with Policy Board to convert LAPC meeting schedule to even months starting in 2027. This will lead to better integration with WisDOT schedules and deadlines.

2027 Work Goals

Upcoming

- Continue developing staff capacity and integrating into member community and partner planning processes by promoting MPO capabilities and services.
- Expand participation in industry groups, conferences, and professional presentations.

- Strengthen regional planning capacity through new tools and methods.
- Develop new Public Participation Plan (PPP).
- Other activities to comply with state and federal legislation, including federal transportation act reauthorization or extension, new regulations and guidance, and/or executive orders.

Ongoing

- Coordinate TAC, CTAT, and Policy Board meetings.
- Prepare the Annual Planning Work Program, submit quarterly accounting, prepare billing for local dues, and budget (coordinated with La Crosse County Accounting Staff).
- Prepare resolutions supporting State performance targets, adopting MPO plans and programs, and supporting local and regional transportation plans and projects.
- Participate in meetings with FHWA, DOT, RPCs, and other agencies. This includes attending MPO/RPC/WisDOT Annual Conference, travel to MPO/RPC Quarterly Directors Meetings (when applicable), training, ATP meetings, technical committee meetings and other activities. Minnesota DOT (MnDOT) requires that \$3,000 of planning funds be used for training.
- Continue supporting La Crosse County Strategic Plan implementation and other relevant host agency initiatives via department head and project-based meetings.

Process

LAPC staff will continue updating the LAPC website, expanding GIS mapping capabilities, and exploring opportunities to use social media. Meetings will maintain hybrid formats to allow both in-person and virtual participation.

Ongoing activities that contribute to organizational operations include:

- Integrating LAPC into local planning efforts.
 - Meeting annually (or more frequently) with municipal boards.
- Expanding liaison efforts in member communities.
- Participating in comprehensive plan coordination.

200 Long-Range Transportation Planning

2027 Staff Hours: 808 2027 Budget: \$40,321

Objective

The Long-Range Transportation Planning element includes activities to develop, implement, and provide supporting data for the Metropolitan Transportation Plan (MTP). It also promotes public education and outreach through activities outlined in the Public Participation Plan.

Previous Work

- Transitioned to implementation of the newly updated and approved MTP, Moving Ahead to 2055.
- Collaborated with WisDOT's Travel Forecasting Section on the LAPC Travel Model; updated numbers were implemented in 2026 to reflect newly released Wisconsin Department of Administration household projection data.

2027 Work Goals

Upcoming

- Continue MTP implementation strategy for priority objectives in Q1 of 2027.
- Work with DOTs and transit agencies to evaluate targets for Federal performance measures.
- Modify and update travel demand forecasting and modeling tasks, as new data/information becomes available from WisDOT modeling staff, including scenario development that includes population and housing components (potentially beginning in 2027).
- Enhance the display and interactivity for web-based annual performance reporting.
- Conduct meetings and/or outreach (brochures, email newsletters/updates, etc.) with LAPC community member boards, councils, planning committees to aid in incorporating MTP goals and policies in local planning documents.
- Engage in active outreach to LAPC member and non-member planning area communities.
- Develop web maps and data visualization tools for the LAPC website.
- Improve the LAPC website for public education and input.
- Serve as a member of the Highway Safety Commission.

Ongoing

- Continue prioritizing Planning Factors outlined in 23 CFR 450.306 (b) (1-10).
- Post annual performance measures to website.
- Support activities that implement LAPC planning and policy plans and studies.
- Work with DOTs on development and implementation of statewide transportation plans.
- Update existing and gather new data for transportation planning purposes.
- Update sustainability indicators for La Crosse County.
- Coordinate regional TSMO activities with DOTs and municipalities.
- Support IT initiatives developed by MnDOT and WisDOT.
- Collaborate with La Crosse County IT staff on maintaining the LAPC website for public outreach and information.
- Explore collaborative research opportunities with Wisconsin and Minnesota University partners.
 - Rail, port, and waterway planning
 - Micro transit opportunities
 - Rural transportation planning

- Capstone Engineering Projects
- Trail and active transportation research

Process

In 2027, major activities anticipated include continuing implementation of the Metropolitan Transportation Plan (MTP) via action items that are laid out in a series of six strategic goals:

- Advance Multimodal Transportation and Accessibility
- Support Sustainable Land Use and Environmental Stewardship
- Advance Regional Safety, Resilience, and Freight Mobility
- Enhance Regional Planning Capacity and Data Tools
- Foster Inclusive Public Engagement and Communication
- Prioritize Strategic Investment and Project Implementation

LAPC will review WisDOT Travel Demand Model updates as practicable. Outreach to LAPC member community boards, councils, and planning committees will continue to encourage adoption of MTP goals and policies in local planning documents. The web mapping interface and content will also be expanded to maximize engagement and usefulness to member communities.

300 Short-Range and Multimodal Transportation Planning

2027 Staff Hours: 757 | 2027 Budget: \$46,245

Objective

Short-Range and Multimodal Transportation Planning focuses on improving the safety, efficiency, and service of the transportation system over the next 10 years. This includes transit and other multimodal planning activities. All short-range planning activities align with and support the goals, policies, and objectives of the Metropolitan Transportation Plan (MTP).

This element also provides technical assistance to member communities and planning partners. Under the most recently adopted federal infrastructure legislation, the Safe & Accessible Transportation Options (SATO) program allocates a portion of federal planning (PL) funds for Complete Streets activities. The 2026 Complete Streets activities are discussed in Element 600.

Previous Work

Recent efforts included:

- Updating the Regional Transit Development Plan, originally adopted in 2021.
- Serving on steering committees for the La Crosse Climate Action Plan and the SE Minnesota Local Human Services–Transit Coordination Plan.
- Assisting with grant applications.
- Managed completion of RTA Feasibility Study in Q2 2026.
- Issuing the RFP for the Safe Streets and Roads for All (SS4A) Comprehensive Safety Action Plan in February 2025. Staff formed a review board, selected consultants, and launched the project in August 2025; it will conclude in Q1 2027.
- Expanding regional capacity and services by meeting individually with boards and presenting to member communities to reintroduce MPO functions and capabilities.

2027 Work Goals

Upcoming

- Use the MTP Update and SS4A Action Plan to scope regional bicycle and pedestrian planning needs.
- Continue advising the Joint Harbor Commission and the La Crosse & Prairie du Chien Chambers on finalizing an MOU to promote waterway access and Port Statistical Area economic development.
- Facilitate FRA Railroad Crossing Elimination (RCE) projects in Onalaska (Brice Prairie) and La Crescent.
- Contribute to MnDOT's State Rail Plan PAC and collaborate on the Freight Network Optimization tool.
- Support Amtrak Borealis expansion through the Great River Rail Commission and the Business Roundtable.
- Begin an internal update of the Coulee Region Regional Bicycle and Pedestrian Plan. This effort will include updating and integrating data sources, coordinating with municipalities to align existing plans, and exploring innovative tools for plan development.

Ongoing

- Continue participation in MnDOT State Rail Plan PAC and Freight Network Optimization tool collaboration, maintaining communication across MPOs for best practices and MTP support
- Assist local units of government in preparation of Transportation Alternative Program (TAP) and other potential infrastructure funding programs.

- Assist communities in integrating TDM best practices into local comprehensive plans and/or policies.
- Serve on the Minnesota Great River Rail Commission.
- Serve on the Blufflands Coalition Committee.
- Serve on La Crosse Airport (LSE) Services Workgroup
- Assist with next phase of Borealis service planning and serve on Borealis technical committee, and business roundtable.
- Assist with implementation and further development of the Northern Grain Belts Port (NGBP) Statistical Area.
- Continue to build capacity among planning priority areas.
- Assist LAPC agency partners and member communities with grant applications when needed.
- Participate in advisory committees for transportation projects when needed.
- Work with lead agencies on transportation studies and projects.
- Provide technical assistance to partner agencies and member communities when needed.
- Continue evaluation of air quality impacts and performance measures with Minnesota and Wisconsin agencies.

Process

Staff will assist transit providers in implementing the Regional Transit Development Plan recommendations. We will also coordinate with our agency partners and provide technical assistance to our member communities and transit providers as needed. Staff will continue serving on the Minnesota Great River Rail Commission, the Blufflands Coalition Committee and additional transportation committee/commissions as requested.

400 Transportation Improvement Program

2026 Staff Hours: 354 | 2027 Budget: \$17,051

Objective

This element ensures that the Transportation Improvement Program (TIP) is updated on an annual basis. The TIP is a four-year listing of transportation projects in the area that will be funded with federal and state dollars. This element also includes participation in the MnDOT District 6 Area Transportation Partnership (ATP).

Previous Work

The TIP document and projects list are developed annually. TIP amendments and administrative modifications are processed when necessary.

2027 Work Goals

Ongoing

- Implement and refine E-TIP software. In August 2025, LAPC entered into agreement with Ecointeractive to migrate to an electronic TIP system. Staff will continue to develop the process through 2027.
- Update MPO TIP amendment policies to align with the July 2026 WisDOT TIP Preparation Guide; includes reviewing and revising TIP amendment triggers/criteria and preparing any necessary Public Participation Plan (PPP) amendments. Timeline: draft updates by Q2 2027; adoption by Q3 2027. Performance monitoring and investment linkage.
- Publish TIP notices as needed for TIP amendments and for the annual TIP document.
- Maintain TIP project information on website.
- Review existing and incorporate new projects.
- Continue discussing and evaluating opportunities for e-TIP applications.
- Prepare the annual list of obligated projects by March 31, 2027.
- Serve on the MnDOT District 6 Area Transportation Partnership.
- Manage STP-U with WisDOT and Carbon Reduction Program (CRP) and Transportation Alternatives Program (TAP) processes in coordination with WisDOT and MnDOT. Continue participation in and adherence to Greenhouse Gas (GHG) performance measure guidance developed by MnDOT and Minnesota Pollution Control Agency (MPCA). Note: No federal funding will be used for GHG activity implementation.

Process

The TIP document is updated annually. This update includes public notice of the process, solicitation, and reviews of changes to planned and ongoing projects, preparation of an updated project list, and preparation of a final TIP document. The TIP includes a fiscally constrained financial plan documenting the availability of funds for planned projects. The TIP is also required to include a discussion of the anticipated effect of the TIP toward achieving the performance-measure targets and linking the area investment priorities to those targets. The TIP coordination and approval process provides the opportunity to ensure projects and strategies are consistent with the MTP as well as between transportation improvements and local housing, planned growth, and economic development patterns.

The LAPC Executive Director is a designated voting member of the MnDOT District 6 Area Transportation Partnership (ATP). The ATP is responsible for district-wide decisions on federal and state transportation

funding and policies. This activity includes participation by the Director at monthly meetings, review of supporting materials, review of Transportation Alternatives Program (TAP) projects, Carbon Reduction Program (CRP) and membership on sub-committees as required.

500 Special Studies Funding and Reserves

2027 Staff Hours: 0 | 2027 Budget: \$0

Objective

This element accounts for the LAPC consultant and/or special studies funded by federal planning funds and local dues. Funding is made available to local units of government in the planning area to assist in transportation/land use related studies.

Previous Work

Past projects completed through Consultant Studies include LAPC MTP Outreach and Engagement Project (2024/5), *Coulee Vision 2050*, Regional Transit Development Plan (2021), the Town of Holland Bike and Pedestrian Plan (2022), and City of La Crescent Walnut Street Corridor Plan (2023).

2027 Work Goals

Upcoming

- Continue and finalize the Safe Streets 4 All (SS4A) Comprehensive Safety Action Plan – awarded September 2024. Agreement in place with the City of La Crosse to fund fifty percent of the local match. Total project cost \$350,000. Project tasks completed in Q4 2026. Project closeout, outreach, and finalization in Q1 2027.
- Continue FRA Railroad Crossing Elimination (RCE) projects in the Town of Onalaska (Brice Prairie) and La Crescent. LAPC will provide project management on the Brice Prairie Rail Crossing Safety, a partnership of LAPC, La Crosse County, Town of Onalaska, and BNSF Railway. Project kicked off in Q2 2026 and the project lasts 18 months. LAPC provides advisory services for the La Crescent RCE project which kicked off in Q3 2026.
- Additional project work is discussed in the 600 Element.
- Required local match for on-going projects will be covered by MPO fund balance.

600 Safe & Accessible Transportation Options (SATO)

2027 Staff Hours: 2,621 | 2027 Budget: \$126,743

Objective

This element accounts for the set-aside of Safe & Accessible Transportation Options (SATO)—also known as Complete Streets—established under the Public Law 117-58. The Act requires MPOs to allocate at least 2.5% of FHWA federal planning (PL) funds to Complete Streets activities that “increase safe and accessible options for multiple travel modes for people of all ages and abilities” [§11206(b)].

Eligible LAPC activities are identified in this section (600 Element) of the LAPC Unified Planning Work Program. As a bi-state MPO, the LAPC must dedicate a minimum of \$1,373.13 (2.5% of MN FHWA funds) in Complete Streets activities for Minnesota and \$4,846.02 (2.5% of WI FHWA funds) for Wisconsin. In addition, the total FTA SATO set-aside available to the LAPC requiring no local match is \$57,797.67 (Wisconsin) and \$17,576 (Minnesota). In total, a minimum of \$75,373.67 is available in SATO match funding for 2027.

Previous Work

- Released a competitive RFP for a project to support Regional Transit Development Plan implementation activities (SATO 2025) (Project Value: \$75,000) and kicked off project in July 2025. Key components of the Regional Transit Authority Feasibility Study include:
 - Create a blueprint for optimal coordination among regional transit providers
 - Improve connections among regional service providers, including trip planning and travel training strategies
 - Completed project and evaluated next steps in Q2 2026
- Presenting at various community events and organization webinars, engaging students, community members, staff, and elected officials.
- RTA Feasibility Study was completed in May 2026.

2027 Work Goals

Upcoming

- Update and modernize the [Coulee Regional Bicycle Plan](#)
 - Using staff time allocated in the 600 Element, staff will analyze and update core components of the plan, with an emphasis on existing conditions, inventory and maps, and identifying areas for further analysis and strategy in a formal plan update. Staff will lead a full plan update in 2027 which will create a comprehensive and equitable active transportation plan that identifies regional priorities for walking and bicycling infrastructure, incorporates a coordinated wayfinding and signage system, and outlines strategies to leverage biking and walking for local economic development.
- Assist communities with complete streets activities (i.e., “Week without Driving” Events, grant applications, area active transportation connections/bridge planning, SRTS activities, SS4A demonstration planning, etc.)
- Staff will oversee a Community Corps member as they conduct activities related to ‘mobility management’ including but not limited to: Linking members of the public with transportation services and performing outreach for various ongoing implementation and planning efforts.
- As part of La Crosse County’s strategic plan implementation, continue to facilitate regional dialogues regarding the organization of regional transit and opportunities for eliminating barriers to transit use and system legibility.

- Continue to publicize Regional Transit Authority Feasibility Study products and educate local decision makers and advocates about the options available in Wisconsin for regional transit coordination and collaboration.
- Support Amtrak Borealis Business Roundtable and ridership expansion efforts.
- Work with our Committee on Transit and Active Transportation (CTAT) and affected communities to plan for additional regional bicycle routes.
- Promote bicycle, pedestrian, and transit accommodations in area construction projects.
- Assist transit providers with implementing strategies/recommendations identified in the regional transit development plan.
- Support the Blufflands Coalition in regional bike route planning and publicizing conservation and mobility work the coalition is involved in.
- Work with the La Crosse Municipal Transit Utility, La Crosse County, and the City of Onalaska to improve transit service in the area.
- Evaluate strategies for enhancing regional transit connectivity.
- Assist the La Crosse Municipal Transit Utility with their planned 2027 service study.
- Assist Village of French Island with bicycle and pedestrian mobility and school zone safety analysis.
- Table 2 below illustrates LAPC's UPWP funding that will be utilized for complete streets activities and SATO for Wisconsin and Minnesota.

Table 2: LAPC's SATO Set-Aside Funding Amounts			
	LAPC SATO (\$)	FHWA SATO	FTA SATO
Wisconsin Funds	\$107,796	\$50,000	\$57,798
Minnesota Funds	\$18,949	\$1,373	\$17,576
Total(s)	\$ 126,747	\$51,373	\$75,374

Appendix A: Resolution Approving the Work Program

Resolution Approving the 2027 Work Program

PLACEHOLDER

Appendix B: LAPC Meeting Times and Locations

LAPC Committee Meeting Times and Locations

Table 3 summarizes the tentative schedules for important meetings that support the planning functions at the LAPC and ensure coordination between the MPO and State and local agencies.

Table 3: Anticipated Schedules and Locations for Important Coordination Meetings		
Meeting	Date/Time	Location
Policy Board	4:30 p.m. on 3 rd Wednesday of even* months or as business dictates	La Crosse County Administrative Center
Technical Advisory Committee (TAC)	2:30 p.m. on 2 nd Wednesday of even months or as business dictates	La Crosse County Administrative Center
Committee on Transit and Active Transportation (CTAT)	3:00 p.m. on 2 nd Thursday of even months or as business dictates	La Crosse County Administrative Center
Mid-year Review	June/July 2027	TEAMS/conference call
Annual Work Program	August/September 2027	TEAMS/conference call
Quarterly WisDOT-MPO-RPC Directors' meetings	4 th Tuesday of January, April, July, October 2027	Hill Farms, Madison, WI; TEAMS/conference call
MnDOT MPO Directors' meetings	February, May, November 2027	Location TBD; TEAMS/conference call
Area Transportation Partnership	9:00 a.m. on 2 nd Friday of month or as business dictates	MnDOT, Rochester, MN; Remote/conference call

*January (special meeting, if necessary), February, April, June, August, October, December.

The LAPC, TAC, and CTAT generally meet in Room 1107 of the La Crosse County Administrative Center at 212 6th St N, La Crosse. This location is accessible by public transit and is ADA accessible. Meetings conducted provide a virtual option via TEAMS to encourage more accessibility and opportunities for the public to attend meetings.

This page intentionally left blank.

Appendix C: 2027 PWP Budget and Elements Detail

2027 Planning Work Program Budget

2027 Budget							
Funding Source	Funds 2027	Allocation of Funds (2027)					
		100	200	300	400	500	600
		Program Support	Long Range Planning	Short Range Planning	TIP Development	Special Studies Funding & Reserves	SATO Activities
LAPC Revenue							
Minnesota Federal Grant Funds	\$54,925.00	\$34,664	\$7,884	\$9,043	\$3,334	\$0	\$0
Minnesota State Funds	\$11,000.00	\$6,942	\$1,579	\$1,811	\$668	\$0	\$0
Local Match for Minnesota Funds	\$2,972	\$1,876	\$427	\$489	\$180	\$0	\$0
Wisconsin Federal Grant Funds	\$143,841.00	\$90,780	\$20,648	\$23,681	\$8,731	\$0	\$0
Wisconsin State Funds (Non-SATO)	\$11,036.00	\$6,965	\$1,584	\$1,817	\$670	\$0	\$0
Local Match for Wisconsin Funds	\$24,923.87	\$15,730	\$3,578	\$4,103	\$1,513	\$0	\$0
WISCONSIN FHWA SATO	\$50,000.00	\$0	\$0	\$0	\$0		\$50,000.00
WISCONSIN FTA SATO	\$57,797.67	\$0	\$0	\$0	\$0		\$57,797.67
MINNESOTA FHWA SATO 2.5%	\$1,373.13	\$0	\$0	\$0	\$0		\$1,373.13
MINNESOTA FTA SATO 100%	\$17,576.00	\$0	\$0	\$0	\$0		\$17,576.00
SATO Subtotal	\$126,746.80						\$126,746.80
Local Share Balance (\$60,100) (not shown in report)	\$32,204						
Non-SATO Subtotal (MN and WI)	\$280,902						
TOTAL REVENUE	\$407,649	\$156,957	\$35,700	\$40,945	\$15,096	\$0	\$126,747
% of Total Funds		38.5%	8.8%	10.0%	3.7%	0.0%	31.1%
LAPC Expense Summary							
Salaries and Fringe*							
Director Salary + Fringe	\$158,367	\$91,366	\$9,746	\$27,943	\$305		29,008.57
Planner Salary + Fringe	\$101,917	\$19,599	\$16,660	\$14,210	\$14,700		36,748.92
Planner Salary + Fringe	\$85,134	\$4,093	\$13,916	\$4,093	\$2,046		60,985.41
Consultant							
Local Match							
Total:	\$345,418	\$115,058	\$40,321	\$46,245	\$17,051	\$0	\$126,742.90
Element Staffing %		33.3%	11.7%	13.4%	4.9%	0.0%	36.7%
Program Expenses							
Office Supplies	640	640					
Data Processing/Collection	0	0					
Indirect Costs	20,000	20,000					
Unemployment & retirees indirect	0	0					
Duplicating/Printing	500	500					
Postage (Internal)	0	0					
Telephone	400	400					
Cell Phone	360	360					
Meals	750	750					
Lodging	1,200	1,200					
Mileage	1,000	1,000					
Parking	100	100					
Public Notice	300	300					
Publications Costs (Misc)	0	0					
Conferences	2,000	2,000					
Dues	7,000	7,000					
Software Licenses	26,629	26,629					
Computers/monitors/hardware	40	40					
Training	1,300	1,300					
Total:	\$ 62,219	\$ 62,219	\$ -	\$ -	\$ -	\$ -	\$ 126,743
TOTAL EXPENSES	\$407,637	\$177,277	\$40,321	\$46,245	\$17,051	\$0	\$126,743

2027 Program Elements Detail

100 PROGRAM SUPPORT AND ADMINISTRATION						
	100 Program Support and Administration	Budget	Director (Hours)	Timeframe Quarter(s)	Sr Planner (Hours)	Assoc Planner (Hours)
		\$177,277	1,200		400	100
Program support	Prepare resolutions of support of state performance targets	\$91,366	1,080	1,2	280	20
	Coordinate technical committee and Policy Board meetings			1,2,3,4		
	Prepare PWP and quarterly accounting			1,2,3,4		
	Calculate and bill for local dues			1,2		
	Prepare the 2027 budget			2,3		
	Staff training and travel for agency meetings			1,2,3,4		
	Training and staff development			1,2,3,4		
	Prepare PPP Update (2027)			1,2,3,4		
	Maintain the LAPC website			1,2,3,4		
Program Expenses	Program expenses. (See budget for details)	\$62,219				
	Vacation, Sick and Holiday Time	\$18,291	120		120	80

200 LONG-RANGE TRANSPORTATION PLANNING						
	200 Long-Range Plan Implementation	Budget \$40,321	Director (Hours) 128	Timeframe Quarter(s)	Sr Planner (Hours) 340	Assoc Planner (Hours) 340
Planning Priority Areas	Performance-based Planning and Programming	\$18,815	28	1,2,3,4	140	240
	Economic Vitality			1,2,3,4		
	System Resiliency			1,2,3,4		
	Multimodal Transportation Accessibility			1,2,3,4		
	Complete Streets			1,2,3,4		
	Public Involvement			1,2,3,4		
	STRAHNET/FLMA Coordination			1,2,3,4		
	PEL			1,2,3,4		
	Data Collection and Sharing			1,2,3,4		
MTP Implementat ion	Conduct meetings with LAPC community boards, councils, planning committees to incorporate MTP goals	\$21,506	100	1,2,3,4	200	100
	Continue web-based annual performance reporting			1,2,3,4		
	Work with DOTs on development of statewide plans			1,2,3,4		
	Update functional classification of roads as based on 2023 Census Adjusted Urban Area Boundary			1,2		
	Continue ArcGIS online mapping			1,2,3,4		
	Analyze MTU automatic vehicle location (AVL) data			1,2,3,4		
	Coordinate with DOTs on state transportation plans			1,2,3,4		
	Engage in active outreach to planning area communities			1,2,3,4		
	Continue website information and outreach improvements			1,2,3,4		
	Continue/Finalize update of 2025 MTP			1,2,3,4		
	Support DOT ITS initiatives			1,2,3,4		
	Continue coordinating with WisDOT on the update of the travel model			1,2,3,4		
	Update transportation/land use indicators for La Crosse County			1		
	Update transportation planning data			1,2,3,4		
	Coordinate regional TSMO activities with DOTs and municipalities			1,2,3,4		
	300 Short-Range and Multimodal Planning	Budget \$46,245	Director (Hours) 367	Timeframe Quarter(s)	Sr Planner (Hours) 290	Assoc Planner (Hours) 100
Transpor-tation Studies and Projects	Manage and support FRARCE projects. Special project support as needed	\$18,437	100	1,4	200	25
	Support Multimodal Studies in the Region, including Amtrak initiatives and transit expansion			1,2,3,4		
	Participate on study and project advisory committees			1,2,3,4		
	Work with lead agencies on studies and projects			1,2,3,4		
Modal Planning and Technical Assistance	Work with transit agencies to improve transit service	\$22,707	200	1,2,3,4	90	75
	Provide GIS assistance and custom map making			1,2,3,4		
	Continue participating on the MN Great River Rail Commission			1,2,3,4		
	Continue supporting TCMC activities/implementation			1,2,3,4		
	Assist MTU with transit planning			1,2,3,4		
	Assist La Crosse County with S.M.R.T service planning			1,2,3,4		
	Assist agency partners with grant applications if needed			1,2,3,4		

400 TRANSPORTATION IMPROVEMENT PROGRAM						
	400 Transportation Improvement Program	Budget	Director (Hours)	Timeframe Quarter(s)	Sr Planner (Hours)	Assoc Planner (Hours)
		\$17,051	4		300	50
Transportation Improvement Program	Monitor performance of projects and link to investments	\$17,051	4	2	300	50
	Provide public notice of TIP update & amendments			1,2,3,4		
	Maintain TIP project information and E-TIP platform			1,2,3,4		
	Process TIP amendments and administrative modifications as needed			1,2,3,4		
	MPO TIP amendment policies to align with the July 2026 WisDOT TIP Preparation Guide			1,2		
	Prepare and validate 4 year TIP document including financial plan			2,3,4		
	Serve on MnDOT District 6 Area Transportation Partnership			1,2,3,4		
	500 Consultant Studies Funding	Budget	Director (Hours)	Timeframe Quarter(s)	Sr Planner (Hours)	Assoc Planner (Hours)
		\$0	0		0	0
Consultant Studies	Local Match	\$0		1,2,3,4		
		\$0				
	600 SATO Activities	Budget	Director (Hours)	Timeframe Quarter(s)	Sr Planner (Hours)	Assoc Planner (Hours)
		\$126,743	381		750	1490
Complete Streets and SATO Activities	Implementation and outreach for RTA Feasibility Study	\$ 17,582		1,2,3,4	150	250
	Implementation and outreach of 2025 RTDP update	\$ 6,434	20		0	120
	Revise and Update Coulee Region Bicycle Plan	\$ 43,403	140			800
	Facilitate La Crosse County Transit Objective of Strategic Plan		200		200	120
	Community Assistance and Special Projects (Minnesota and Wisconsin)	\$ 34,486	88		400	200
Total for 2027		\$407,637	2,080		2,080	2,080

2027 Unified Planning Work Program Budget (Mn UPWP Chart)					
UPWP Category	Project Title	Minnesota Federal Funding Amount	Wisconsin Federal Funding Amount	Local Funding Amount	Total Funding Amount
100	Program Support	\$34,842.82	\$91,248.55	\$31,675.23	\$157,766.61
200	Long Range Planning	7,814.73	\$20,465.69	\$7,104.28	\$35,384.71
300	Short Range Planning	8,962.85	\$23,472.46	\$8,148.03	\$40,583.33
400	TIP Development	3,304.60	\$8,654.30	\$3,004.18	\$14,963.08
500	Special Studies Funding & Reserves				
600	SATO Activities	\$18,949.13	\$107,797.67		\$126,746.80
	Funding Totals	\$73,874.13	\$251,638.67	\$49,931.72	\$375,444.52
Source of Local Funds:	Local "dues" from MPO member communities, budgeted reserves, and Minnesota and Wisconsin state planning grants. SATO funds calculated in Element 600				

2027 Local Share Dues

The Table illustrates local share dues required to provide matching funds for the MPO planning grant.

Unit of Government	Equalized Values for Calculating 2027 Dues		Local Dues 2027*
	Equalized Value, 2026	Percent of Total Value	
Village of French Island	\$624,111,800.00	3.53%	2,123
Town of Medary	\$324,301,000.00	1.84%	1,103
Town of Holland	\$806,609,100.00	4.57%	2,744
Town of Shelby	\$802,893,300.00	4.54%	2,731
Town of Onalaska	\$1,146,240,300.00	6.49%	3,899
City of La Crescent	\$1,191,528,033.00	6.74%	4,054
City of La Crosse	\$6,450,555,600.00	36.51%	21,945
City of Onalaska	\$3,699,545,800.00	20.94%	12,586
Village of Holmen	\$1,779,334,200.00	10.07%	6,053
Village of West Salem	\$841,086,400.00	4.76%	2,861
TOTAL - LAPC	\$17,666,205,533	100.00%	\$60,100.00
*may fluctuate slightly upon final calculations			

Appendix D: Indirect Cost Allocation Plan

Office Indirect Costs

Budgeted indirect costs are **\$20,000 for 2027**. These costs are billed by La Crosse County to partially cover indirect costs of central services departments.

The indirect costs are based on the La Crosse County *Central Services Cost Allocation Plan* based on 2025 financials. The indirect cost allocation plan is prepared in accordance with 2 CFR 200 Subpart E—Cost Principles as guidance for determination of cost allocation and basis selection. The Cost Allocation Plan Certification is shown below under, *Certificate of Cost Allocation Plan*. The Cost Allocation Plan is submitted to the US Department of Health & Human Services as the cognizant federal agency for La Crosse County.

The indirect cost allocation plan distributes the allowable costs of central serviced departments (such as the La Crosse County Finance Department) based on allowable allocation or distribution methodology depending on the nature of cost and benefit provided to its recipients (such as the LAPC staff office). For example, the Finance Department provides accounting, payroll and other financial services to all county departments, including the LAPC.

The indirect cost allocation plan includes a narrative describing the services provided by each central services department and the activities or functions provided to grantee departments benefitting from its services. All costs for each central services department are analyzed to determine if they are allowable for charging to grantee department and to which activity or function, they will be allocated from. A detailed distribution showing the actual cost allocation basis is also presented for each function.

As shown in Table 4, office indirect costs for the LAPC office are calculated at \$68,003. La Crosse County considers additional indirect costs (\$48,003) as an in-kind contribution. Indirect insurance costs include Workers' Compensation and General Liability.

Indirect costs are charged to federal, Wisconsin state and local funding sources. The costs are charged proportional to the billing period. The distribution of costs will depend upon the available federal and state balances when the indirect costs are charged.

Central Services Dept	LAPC Office Total Indirect Cost	In-Kind Contribution (La Crosse County)	LAPC Office Indirect Cost
Building depreciation	\$17,081	\$12,057	\$5,024
Special accounting	\$153	\$108	\$45
Facilities	\$15,995	\$11,291	\$4,704
Finance	\$1,861	\$1,314	\$547
Insurance	\$3,245	\$2,291	\$954
County Administrator	\$4,848	\$3,422	\$1,426
Human Resources	\$5,841	\$4,123	\$1,718
Information technology	\$18,713	\$13,209	\$5,504

County treasurer	\$265	\$187	\$78
Total:	\$68,003	\$48,003	\$20,000

Leave and Fringe Benefit Rates

The 2027 leave-additive indirect cost rate is based on an estimated vacation, sick and holiday leave of 210 hours per staff member, out of a total of 2,080. This represents about 10.10% of regular direct salaries.

The fringe benefit rate is 23.34% of total salary and benefits in 2027.

Certificate of Cost Allocation Plan

La Crosse County certifies its cost allocation plan for the LAPC with a *Certificate of Cost Allocation Plan*:

CERTIFICATE OF COST ALLOCATION PLAN

This is to certify that I have reviewed the cost allocation plan submitted herewith and to the best of my knowledge and belief:

1. All costs included in this proposal (as dated below) to establish cost allocations or billings for the year ended December 31, 2027, are allowable in accordance with the requirements of 2 CFR 200 and the Federal Award(s) to which they apply. Unallowable costs have been adjusted for in allocating costs as indicated in the cost allocation plan.
2. All costs included in this proposal are properly allocable to Federal Awards based on a beneficial or causal relationship between the expenses incurred and the Federal awards to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently.

I declare that the foregoing is true and correct.

Governmental Unit: La Crosse County, Wisconsin

Signature:

Lanae Nickeloth

Name of Official:

Lanae Nickeloth

Title:

Director of Finance

Date of Execution:

10/5/26

This page intentionally left blank.

Appendix E: Contact Information

Federal, State, and Local Contacts

LAPC Contact Information

La Crosse Area Planning Committee
La Crosse County Administrative Center
212 6th Street N, Room 1600
La Crosse, Wisconsin 54601

www.lacrossecounty.org/mpo

LAPC Subcommittees:

- Technical Advisory Committee (TAC)
- Committee on Transit and Active Transportation (CTAT)

Executive Director

Robert Gollnik

PH: (608) 785-5977

Email: rgollnik@lacrossecounty.org

Senior Transportation Planner

Erin Duffer, AICP

PH: (608) 785-5597

Email: eduffer@lacrossecounty.org

Transportation Planner

Travis Key

PH: (608) 789-8548

Email: tkey@lacrossecounty.org

Department of Transportation Local Contacts

Wisconsin

Wisconsin Department of Transportation
Southwest Region, La Crosse Office
3550 Mormon Coulee Road
La Crosse, WI 54601
Phone: (608) 785-9022
Fax: (608) 785-9969

Randy Hoyt, SW Region Deputy Director
PH: (608) 246-3800
Email: swr.dtsd@dot.wi.gov

Michelle Howe, Region Planning Chief
PH: (608) 246-7967
Email: michelle.howe@dot.wi.gov

Francis Schelfhout, Urban and Regional Planner
PH: (608) 785-9947
Email: francis.schelfhout@dot.wi.gov

Minnesota

Minnesota Department of Transportation, District 6
2900 48th Street NW
P.O. Box 6177
Rochester, MN 55903-6177
Phone: (507) 285-7350
Fax: (507) 285-7355

Mark Schoenfelder, District Engineer
PH: (507) 286-7552
Email: mark.schoenfelder@state.mn.us

Kurt Wayne, Planning Director
PH: (507) 259-8074
Email: kurt.wayne@state.mn.us

Dena Ryan, MPO Coordinator
p. 651.366.4157
Email: dena.ryan@state.mn.us

Department of Transportation State Contacts

Wisconsin

Wisconsin Department of Transportation
Office of the Secretary
4822 Madison Yards Way, P.O. Box 7910
Madison, WI 53707-7910

Division of Transportation Investment
Management
4822 Madison Yards Way, P.O. Box 7913
Madison, WI 53707-7913

Charles Wade, AICP, CTP, Director
PH: (608) 261-0260
Email: Charles.Wade@dot.wi.gov

Colleen Hoesly, Section Chief, Planning
PH: (608) 267-3611
Email: colleen.hoesly@dot.wi.gov

Matthew Sorensen, AICP, SEA,
State MPO-RPC Coordinator
PH: (608) 267-0458
Email: matthew.sorensen@dot.wi.gov

Christopher Squires, Bicycle & Pedestrian
Coordinator
PH: (608) 267-9860
Email: christopher.squires@dot.wi.gov

Minnesota

Minnesota Department of Transportation
Transportation Building, Mail Stop 440
395 John Ireland Blvd.
St. Paul, Minnesota 55155

Philip Schaffner, Transportation Program Director,
MnDOT Office of Transportation System
Management
PH: (651) 366-3743
Email: philip.schaffner@state.mn.us

Dena Ryan, MnDOT MPO Coordinator
Office of System Management
PH: (651) 366-5622
Email: dena.ryan@state.mn.us

Noel Shughart, Program Unit Supervisor, MnDOT
Office of Transit and Active Transportation
PH: (651) 366-4181
Email: noel.shughart@state.mn.us

Department of Transportation Federal Contacts

Federal Highway Administration (FHWA)

Federal Transit Administration (FTA)

Wisconsin FHWA City Center West 525 Junction Rd, Ste 8000 Madison, WI 53717 Jason Nordberg, Community Transportation Planner PH: (608) 829-7523 Email: jason.nordberg@dot.gov	Minnesota FHWA 180 E Fifth St. Ste 930 St. Paul, Minnesota 55101 Scott Mareck, Technical Services Team Leader PH: (651) 291-6114 Email: Scott.Mareck@dot.gov	U.S. Department of Transportation Federal Transit Administration, Region 5 200 W. Adams Street, Suite 320 Chicago, IL 60606 Kelly Brookins, Regional Administrator PH: (312) 353-2789 Mark Kane, Transportation Program Specialist PH: (312) 353-1552 Email: Mark.Kane@dot.gov
---	--	--

Appendix F: Work Program Checklist

Checklist Key Reference	Key Requirement	Comments, including location in the program
	COVER PAGE	
	Name of MPO agency and area represented	1
	Calendar Year of UPWP	COVER
	TITLE PAGE	
	Name of MPO agency and area represented	3
	Contact person and information	3
	Calendar Year of UPWP	3
	Agencies providing funds or support – including agency logos	3
A	USDOT Disclaimer	3
	INTRODUCTION/PREFACE	
	Table of Contents	i & ii
B	MPO Approval Resolution-signed	Appendix A
C	Self-Certification-signed	Appendix C
	Prospectus	1
	Committee Lists	3
	Staff-names, positions, and responsibilities with percentage of time they will spend on MPO work activities	33
	Map of the MPO Coverage Area	5
	1. Planning boundary	5
	2. Urbanized area boundary	5
D	3. Air quality boundary	N/A
E	Ten planning factors	6
	Summary of previous year's accomplishments	7 - 8
	Status of current activities	8
	WORK ELEMENTS	
	UPWP Development	10
	Administration	9-13
	TIP development	15-16
	LRTP development	11 - 12

F	Congestion Management Process/ITS	N/A
	Transit Planning*	11, 13, 16 - 18
	Multimodal Planning	13 - 14
	1. Bicycle/pedestrian	13
	2. Intermodal freight*	13
	3. Intermodal passenger*	13 - 14
D	Air quality planning	N/A
	1. Modeling	N/A
	2. CMAQ Application Process	N/A
	Public Involvement Plan	10 - 11
	Surveillance (Data Collection)	11 - 12
	Project/Corridor Studies	N/A
	Special Studies	16
	TSM/TDM Planning	11 - 12
	TE Planning	N/A
G	SATO – FTA	17 - 18
	SATO – FHWA	17 - 18
H	Multi-Year Contract Administration	N/A
I	Expanded FHWA SATO Election	17 - 18
J	PERFORMANCE MANAGEMENT	Addressed throughout work elements
	BUDGET SUMMARY	
K	Table 1: Budget Summary	24
	1. FHWA SATO dollars identified in separate line item	24
G	2. FTA SATO dollars identified in separate line item	24
	3. Double-check totals and percentages	24
	Table 2: Funding Sources	24
	1. Federal	24
	2. State	24
K	3. Local	24
L	ELIGIBLE COSTS	3
M	INDIRECT COST ALLOCATION PLAN	
	Direct Costs	29 - 30

	Indirect Costs	30
	Processing Indirect Costs	29 - 30
	Indirect Cost Rate Proposal	29-31
	ADDITIONAL ITEMS	
N	Link to current Title VI Program	1
	ANNUAL MEETING SCHEDULE	20

Checklist Key	Guidance
A	Disclaimer language should be: "The preparation of this report has been financed in part through grant[s] from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation, under the Metropolitan Planning Program, Section 104(f) of Title 23, U.S. Code. The contents of this report do not necessarily reflect the official views or policy of the U.S. Department of Transportation."
B & C	Needs to reference 23 CFR 450.336 .
D	Only applies to nonattainment and maintenance areas.
E	Language needs to match the current 23 CFR 450.306 (b) code.
F	Only required for TMAs.
G	May not apply to every MPO depending on if they elected to accept the funds or opt out.
H	Only applies to MPOs that elected for this option. If an MPO elected to participate in this option, all projects shall be identified in separate work elements and follow the guidance in section 4 of this handbook.
I	Only applies to MPOs that elected for this option. If an MPO elected to participate in this option, the guidance in section 5.2 of this handbook shall be followed.
J	Outline tasks to develop, update, implement, document performance measures and how to incorporate into the planning process and project selection.
K	Refer to Appendices H & I.
L	Refer to section 3.7.
M	Refer to section 3.9.
N	Link must bring user directly to Title VI Program.

APPENDIX G: ANNUAL MPO CERTIFICATION

Self-Certification Language

In accordance with 23 CFR 450.336(a) the (*name*) MPO hereby certifies that the metropolitan transportation planning process is addressing major issues facing the metropolitan planning area and is being conducted in accordance with all applicable requirements of:

(a) For all MPAs, concurrent with the submittal of the entire proposed TIP to the FHWA and the FTA as part of the STIP approval, the State and the MPO shall certify at least every 4 years that the metropolitan transportation planning process is being carried out in accordance with all applicable requirements including:

(1) 23 U.S.C. 134, 49 U.S.C. 5303, and this subpart;

(2) In nonattainment and maintenance areas, sections 174 and 176(c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506(c) and (d)) and 40 CFR part 93;

(3) Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;

(4) 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;

(5) Section 11101(e) of the Infrastructure Investment and Jobs Act (Public Law No: 117-58) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in DOT funded projects;

(6) 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;

(7) The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 *et seq.*) and 49 CFR parts 27, 37, and 38;

(8) The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;

(9) Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on sex; and

(10) Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.

By: _____

Date: _____

MPO Policy Board, Chair